

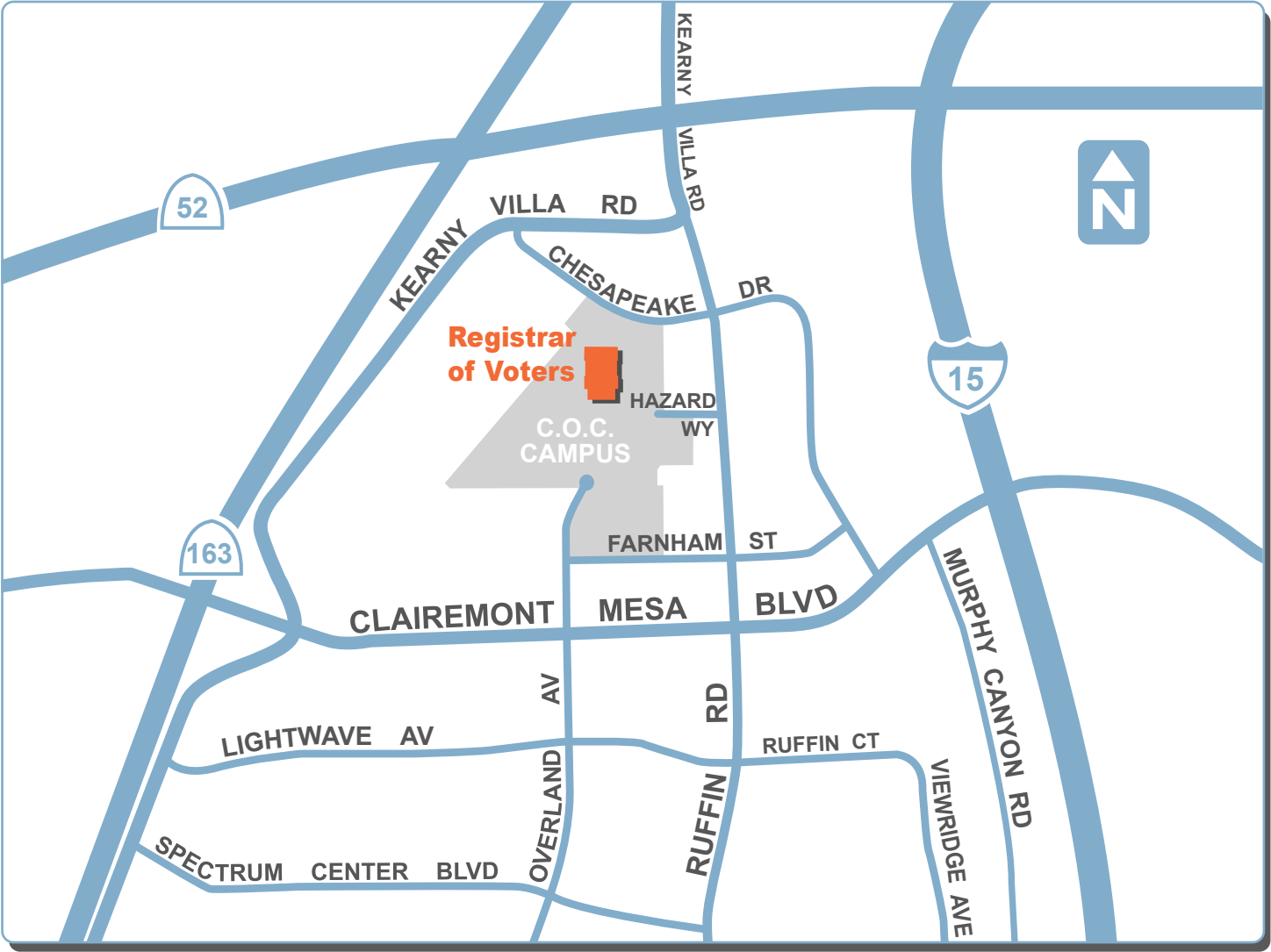
**March 5th
2024**

Candidate Filing Guide

Presidential Primary Election



Compiled by:
San Diego County Registrar of Voters
Telephone: (858) 505-7260 Fax: (858) 505-6876
5600 Overland Avenue San Diego, CA 92123
Update 10/30/2023 sdvote.com



**Registrar
of Voters**

C.O.C.
CAMPUS

HAZARD
WY

FARNHAM ST

CLAIREMONT

MESA

BLVD

LIGHTWAVE AV

SPECTRUM CENTER BLVD

OVERLAND AV

RUFFIN RD

RUFFIN CT

VIEWRIDGE AVE

MURPHY CANYON RD





County of San Diego

REGISTRAR OF VOTERS

County Operations Center Campus

5600 Overland Avenue, Suite 100, San Diego, California 92123-1278

Telephone: (858) 565-5800 Toll-free: 1 (800) 696-0136 TTY / TDD: (800) 735-2929

Facsimile: (858) 505-7294 Web Address: www.sdvote.com

CYNTHIA L. PAES
Registrar of Voters

SHAWN K. BROM
Assistant Registrar of Voters

October 3, 2023

Dear Candidates & Campaigns,

The 2024 election cycle is upon us and if you are looking through this Guide, you have decided, or are considering, running for office.

Running for office can be a daunting task and after making the big decision, there are a number of steps to take to guarantee a place on the ballot. Here at the San Diego County Registrar of Voters Office, we are dedicated to administering fair, transparent, accurate, and secure elections and in so doing, it is our mission to help all qualified candidates have their names placed on the ballot. We strive to make the experience as straightforward as possible. And, as you continue on this campaign path, I hope you will find particularly helpful our Candidate and Campaign Services Team, who have prepared months in advance to the start of this election season. This starts with putting together this Candidate Filing Guide.

The Guide has been prepared to summarize major provisions of the California Elections Codes and other laws to assist you in preparing for the March 5, 2024 Presidential Primary Election. It is not all encompassing; it merely summarizes the major provisions related to candidates running for office in our county. Candidates, political committees, and anyone interested in elective office should not rely solely on the Guide but should contact my office at (858) 505-7260 for more detailed information or seek a consultant or legal counsel.

It also contains a variety of candidate services we offer to help you in managing the campaign. From registered voter and mail ballot voter data to customized maps, you will find some of the fundamental necessities to run an effective campaign.

After reviewing the Guide, if you have questions or require any type of clarification, know that you can count on us to answer your questions or refer you to the proper individual or organization who will be best able to assist you.

Sincerely,

CYNTHIA L. PAES
Registrar of Voters

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TABLE OF CONTENTS

CHAPTER 1: FAQ's & CALENDAR OF EVENTS	1-5
FAQ's	1
Calendar of Events	3
 CHAPTER 2: OFFICE INFORMATION AND QUALIFICATIONS	 6-23
General Qualifications	7
Incompatibility of Offices	8
Federal Offices	9
State Offices	12
County Offices	14
School Offices	18
Central/Council Committee Offices	22
 CHAPTER 3: FILING PROCEDURES	 24-47
Petitions in Lieu of Filing Fee	25
Nomination Process	28
Candidate Filing Information	29
Public Review Period	45
Write-In Candidates	46
 CHAPTER 4: FINANCIAL DISCLOSURE	 48-56
Candidate/Treasurer Webinar	49
Campaign Disclosure Schedule	50
Financial and Campaign Disclosure Information	51
 CHAPTER 5: CAMPAIGN INFORMATION	 57-70
Voting by Mail	58
Political Advertisements, Mass Mailing, and Simulated Ballot Requirements	59
Services to Candidates	62
Sign Regulations	63
 CHAPTER 6: ADDITIONAL INFORMATION	 71-74
Voting Days	72
Other Election Information	73
Election Violations	74

CHAPTER 1

FAQ's & Calendar of Events

FILING GUIDE INFORMATION

FAQ's

CALENDAR OF EVENTS



COUNTY OF SAN DIEGO - REGISTRAR OF VOTERS

5600 Overland Avenue
San Diego, California 92123
(858) 565-5800

sdvote.com

Office Hours: 8 a.m. to 5 p.m.; Monday through Friday (excluding state/county holidays)

FILING GUIDE INFORMATION

This Guide has been prepared to summarize major provisions of the California Elections Code and other laws. It is not all encompassing; however, it does provide the fundamentals to run for office. Highlighting a few of these, you will find a condensed overview of the qualifications needed to run for an office and the types of forms that are required to be filled out. Additionally, you will find a Calendar of events which provides important milestones of the election cycle. It also contains important campaign finance disclosure reporting information and a variety of candidate services (e.g., voter data, maps, etc.) we offer to help you in managing the campaign.

Please note that it is not within the purview of this office to determine whether a candidate meets the requirements for holding office. Individuals with questions concerning their own or other candidate qualifications or other related matters should seek legal counsel.

No duty is imposed upon the Registrar of Voters to determine whether a candidate meets the requirements for holding office. The Declaration of Candidacy that each candidate must sign states that the candidate meets the statutory and/or constitutional qualifications for office including, but not limited to, citizenship, residency, and party preference, if applicable.

Candidates and others using this Guide must bear full responsibility to make their own determinations as to all legal standards, duties and factual material contained therein.

FAQ'S

Q: How do I apply to run for office?

A: Visit Campaign Services Section located on the 2nd Floor, or call 858-505-7260 for information on the offices up for election, qualifications, filing dates, and to determine if you are eligible to run for office. If you are interested in a city office, please visit the respective city clerk's office, or view the city's website.

Q: How do I find my voting districts?

A: Visit sdvote.com and enter your voter information to check your voting districts.

Q: May I have someone pick up my paperwork?

A: Yes. However, we require the Authorization Form signed by the candidate. If the authorized person is also filing the candidate's nomination documents, the Declaration of Candidacy must be notarized.

Q: What are the office hours to obtain nomination documents?

A: The Registrar of Voters Office will be open between 8 a.m. to 5 p.m., Monday through Friday, except on holidays. We are available 8 a.m. to 5 p.m. Monday through Friday by phone 858-505-7260 or email CandidateFiling@sdcounty.ca.gov. Please call or email to make an appointment.

Q: How long will it take to complete documents?

A: The time frame varies and depends on how accurately the candidate completes required documents. To avoid delays especially on the deadline to file nomination forms, we recommend candidates file their documents early.

Q: May I fax or email my official candidate filing documents?

A: No. The Registrar of Voters Office requires original signed forms.

Q: Is it possible to correct the wording or spelling on a candidate statement after submission?

A: No. The statement may be withdrawn, but not changed. During the nomination filing period, you will be required to submit a signed written statement to withdraw your original statement then file a new statement. If you wish to withdraw your statement and not submit a new statement, you have until 5 p.m. of the next working day after the close of the nomination period. After this period, your statement cannot be withdrawn.

Q: Can a candidate change his/her mind about running for office after filing nomination documents?

A: No candidate whose declaration of candidacy has been filed for any primary election may withdraw as a candidate at that primary election. Election Code Section 8800.

Q: What is the order of the candidates' names on the ballot?

A: The order of candidate names is determined by the "randomized alphabet" that is drawn by the Secretary of State on December 14, 2023. If the office overlaps more than one county, they will follow the respective county randomized alphabet.

Q: Will I be able to find out who is running for office?

A: Yes. The Registrar of Voters Office will publish a daily list of candidates who have been issued and have filed nomination documents via our website at sdvote.com which will be updated by 6 p.m. daily (Monday - Friday). The list of qualified candidates will be final upon receipt of the Certified List of Candidates from the Secretary of State by December 28, 2023.

FAQs (Continued)

Q: Can I choose what languages my candidate statement will be printed in?

A: No. Our office is federally mandated to print our County Voter Information Pamphlets in five languages: Chinese, English, Filipino, Spanish, and Vietnamese.

Q: Where can I research the contributions and/or expenditures of a committee?

A: You may visit sdvote.com and review the Campaign Disclosure Public Access portal for the County. Specific campaign finance disclosure forms are required to report election campaign contribution and expenditure activities. To view federal disclosure, please visit the Federal Election Commission's website (fec.gov). To view state disclosure, please visit the Secretary of State's website (sos.ca.gov). To view City disclosure, please view the City's website.

Q: Can I e-File my financial forms with your office?

A: Yes. For information on our eCampaign portal, you may contact the Campaign Services Section by calling 858- 505-7260. This free online service is available to any local committee that is required to file campaign disclosure documents with our office.

Q: Any helpful resources?

A: Yes. Candidates should familiarize themselves with resources found at the following sites: The California Secretary of State: sos.ca.gov, the Fair Political Practices Commission: fppc.ca.gov, the Federal Voting Assistance Program: fvap.gov, and the California Elections Code (CA Legislative Information): leginfo.legislature.ca.gov.

Q: Can I request voter information?

A: Yes, voter registration information can be provided to any candidate for federal, state, or local office. An application, valid photo ID and payment are required. You may contact the Campaign Services Section for cost information by calling 858-505-7260 or by email at rovmail.rov@sdcounty.ca.gov

Q: How do I find out the election results?

A: On Election Night, results are available at sdvote.com. After Election Day, updated results will be posted on a schedule published by the Registrar of Voters. All results are unofficial until completion of the official canvass.

Q: Payment Option - Credit Card Payments?

A: As a convenience for local candidates, the Registrar of Voters offers the option of paying by credit card. Using our public computers, you can charge the type of transaction you are paying for. (This is not available for Statewide Offices/State Senate and State Assembly whose filing fee is paid to Secretary of State). Please note that there is a 2.19 percent fee for each transaction.

Q: What is the Levine Act?

A: 2 C.C.R.§§ 18438-18438.8 sometimes referred to as the Levine Act, requires elected officials to recuse themselves in some circumstances from matters involving licenses, permits, or other entitlements for use if the official has accepted, solicited, or directed contributions of \$250 or more in the previous year from a participant in the license, permit, or entitlement for use or their agent. Candidates for elected office should scrupulously keep track of contributions over \$250 that they received, including the donor's identity and affiliations. Candidates should familiarize themselves with 2 C.C.R.§§ 18438-18438.8 and the Fair Political Practices Commission's interpretive regulations.

CALENDAR OF EVENTS

PRIMARY ELECTION – MARCH 5, 2024

DATE	DAYS BEFORE ELECTION	EVENT
Sept. 14, 2023	173	SIGNATURES IN LIEU OF FILING FEE PETITIONS – FIRST DAY First day Registrar of Voters can issue signatures in lieu of filing fee petitions for all offices for which there is a filing fee. (E.C. § 8106) Note: Does not apply to San Diego Unified School District candidates.
Sept. 29, 2023	158	NOMINATION PERIOD – FIRST DAY – COUNTY CENTRAL/COUNCIL COMMITTEES ONLY Declaration of Candidacy and Nomination Papers. (E.C. § 8020 (b))
Oct. 30, 2023 - Nov. 8, 2023	127 - 118	DECLARATION OF INTENTION (Judicial candidates only) Candidates for judicial offices are required to file a Declaration of Intention prior to the candidate filing period. Must be accompanied by either payment of filing fee and/or petitions in lieu of filing fee. The filing fee is non-refundable. (E.C. § 8023)
Nov. 8, 2023	118	PETITIONS IN LIEU OF FILING FEE – LAST DAY Last day to file signatures in lieu of filing fee petitions. The Registrar of Voters has 10 days in which to verify the signatures. (E.C. § 8106)
Nov. 9, 2023 - Nov. 13, 2023	117 - 113	DECLARATION OF INTENTION – EXTENSION (Judicial candidates only) Declaration of Intention filing is extended ONLY to non-incumbent(s) if the incumbent does not file a Declaration of Intention by November 8, 2023. (E.C. § 8023 (b))
Nov. 13, 2023	113	NOMINATION PERIOD – FIRST DAY Nomination forms (Declaration of Candidacy and nomination papers) to be <u>issued</u> upon payment of filing fee. (E.C. § 8020) Note: Candidates for San Diego Unified School District pay filing fee when nomination papers are <u>returned</u> .
Dec. 6, 2023 - Mar. 5, 2024	90 - 0	CAMPAIGN DISCLOSURE – REPORTING WITHIN 24 HOURS File Form 497 if a contribution of \$1,000 or more in the aggregate is received from a single source.
Dec. 8, 2023	88	NOMINATION PERIOD – LAST DAY No later than 5 p.m. on this day, all candidates must file their declarations of candidacy, nomination papers, ballot designation worksheets and optional candidate statements. (E.C. § 8020, 10407)
Dec. 8, 2023	88	FINANCIAL AND CAMPAIGN DISCLOSURE Last day to file Statement of Economic Interest – Form 700. (Gov. Code § 87200-87203, 87500)
Dec. 8, 2023	88	PETITIONS IN LIEU OF FILING FEE – LAST DAY Last day for candidates for San Diego Unified School District to file petitions in lieu of Filing Fee.
Dec. 9, 2023 - Dec. 18, 2023	87 - 78	REVIEW PERIOD FOR CANDIDATE STATEMENTS OF QUALIFICATIONS AND BALLOT DESIGNATIONS During this period, Candidate Statements of Qualifications and Ballot Designations will be available for public examination. The Candidate Statements and Ballot Designations will be available at the Registrar of Voters' Office. During this timeframe, any person may file a writ of mandate or an injunction to require any or all the material in a Candidate's Statement to be amended or deleted. For candidate names and ballot designation, a writ may also be filed. (E.C. §13313, 13314)

CONTINUED NEXT PAGE

CALENDAR OF EVENTS

PRIMARY ELECTION – MARCH 5, 2024

DATE	DAYS BEFORE ELECTION	EVENT
Dec. 9, 2023 - Dec. 13, 2023	87 - 83	NOMINATION PERIOD – EXTENSION Nomination Period extended ONLY to non-incumbents if the incumbent does not file Nomination Papers by December 8, 2023. Extension does not apply to an incumbent for <u>any</u> office or for offices in which the incumbent is prohibited from seeking re-election due to term limits. (E.C. § 8022, 8024)
Dec. 9, 2023 - Dec. 18, 2023	87 - 78	PETITION PERIOD TO PLACE JUDICIAL CONTEST ON BALLOT Petition can be circulated to place contest(s) on ballot to allow write-ins if only incumbent files. Must be signed by at least 1% of registered voters qualified to vote for the office and shall contain at least 100 signatures but need not contain more than 600 signatures. (E.C. § 8203)
Dec. 11, 2023	85	CANDIDATE'S STATEMENT OF QUALIFICATIONS WITHDRAWAL For jurisdictions where candidate filing ended on December 8, statements may be withdrawn, but not changed, until 5 p.m. of the next business day. Withdrawal request must be in writing and signed by the candidate. (E.C. § 13307)
Dec. 13, 2023	83	POLITICAL PARTY ENDORSEMENTS Last day for a State Chair of a qualified political party to submit to the county elections official a list of all candidates for voter-nominated office who will appear on any ballot in the county in question, and who have been endorsed by the party. The county elections official shall print any such list that is timely received in the county voter information pamphlet. (E.C. § 13302 (b))
Dec. 14, 2023	82	CANDIDATES' STATEMENT OF QUALIFICATIONS WITHDRAWAL For offices with a 5-day extension, statements may be withdrawn, but not changed, until 5 p.m. of the next business day. Withdrawal request must be in writing and signed by the candidate. (E.C. § 13307)
Dec. 14, 2023	82	RANDOM ALPHABET There shall be a random drawing of the alphabet at 11 a.m. to determine the order in which candidates' names appear on the ballot. (E.C. § 13112)
Dec. 15, 2023	81	CANDIDATE LIST – INCORPORATED CITIES Last day for a City Clerk to file with the Registrar of Voters a list of the names and ballot designations of city candidates to appear on the ballot. (E.C. § 10403)
Dec. 29, 2023	67	ALL LEGAL CHALLENGES RESOLVED
Jan. 8, 2024	57	WRITE-IN CANDIDATES – FIRST DAY First day for a person desiring to be a qualified write-in candidate to file the required documents with the Registrar of Voters. NOTE: For County offices write-in rules and schedule please see page 47. Superior Court judicial write-in candidates are allowed only if the requirements of E.C. § 8203 were met by December 18, 2023.
Jan. 20, 2024	45	MILITARY AND OVERSEAS VOTERS Last day for county elections official to transmit ballots to military and overseas voters. (E.C. Sec. 3114)
Jan. 25, 2024	40	CAMPAIGN DISCLOSURE – 1st PRE-ELECTION DEADLINE Each candidate listed on the ballot must file Form 460 or Form 470.
Jan. 25, 2024 - Feb. 24, 2024	40 - 10	VOTER INFORMATION PAMPHLETS MAILINGS Between these dates the county elections official shall mail a Voter Information Pamphlet with a list of Voter Center and Ballot Drop Box locations. (E.C. § 13300 – 13304)

CONTINUED NEXT PAGE

CALENDAR OF EVENTS

PRIMARY ELECTION – MARCH 5, 2024

DATE	DAYS BEFORE ELECTION	EVENT
Feb. 5, 2024	29	VOTE BY MAIL VOTING First day vote-by-mail ballots are available. In-office voting begins. (E.C. § 3001,3003)
Feb. 6, 2024	28	BALLOT DROP BOX LOCATIONS OPEN Ballot Drop Box locations open through Election Day, March 5. Visit sdvote.com for hours of operation.
Feb. 19, 2024*	15	VOTER REGISTRATION DEADLINE Last day to register to vote in this election. (E.C. § 2102)
Feb. 20, 2024	14	WRITE-IN CANDIDATES – LAST DAY Last day for a person desiring to be a qualified write-in candidate to file the required documents with the Registrar of Voters. (E.C. § 8601) NOTE: For County offices write-in rules and schedule please see page 47. Superior Court judicial write-in candidates are allowed only if the requirements of E.C. § 8203 were met by December 18, 2023.
Feb. 20, 2024 - Mar. 5, 2024	14 - 0	CONDITIONAL VOTER REGISTRATION Conditional Voter Registration Period – Voters who miss the registration deadline may register and vote. See details at sdvote.com (E.C. § 2170)
Feb. 22, 2024	12	CAMPAIGN DISCLOSURE – 2nd PRE-ELECTION DEADLINE All committees must file Form 460.
Feb. 24, 2024 - Mar. 5, 2024	10 - 0	VOTE CENTERS OPEN Vote in person or drop off your voted ballot at any Vote Center in the county. Starting February 24, select Vote Centers open daily from 8 a.m. to 5 p.m. On March 2, all Vote Centers open daily from 8 a.m. to 5 p.m. until Election Day, March 5, when voting hours change to 7 a.m. to 8 p.m.
Mar. 5, 2024	0	ELECTION DAY All Vote Centers, Ballot Drop Box locations, and Registrar of Voters Office open from 7 a.m. until 8 p.m. (E.C. § 14212)
Apr. 4, 2024	+ 30	ELECTION CERTIFICATION The Registrar is required to certify the March 5 Primary no later than 30 days after the election. (E.C. § 10000)

*Due to the registration deadline falling on a holiday, it will be extended to the next business day.

CHAPTER 2

Office Information & Qualifications

GENERAL QUALIFICATIONS

INCOMPATIBILITY OF OFFICES

OFFICES TO BE ELECTED



GENERAL QUALIFICATIONS TO RUN FOR AND HOLD PUBLIC OFFICE

Anyone seeking to hold office must meet certain qualifications. While there are minimum requirements that apply to every office, some offices may require additional qualifications. Candidates are responsible for determining whether or not they are eligible to hold public office.

AGE/ CITIZENSHIP	A person is eligible to hold an elective civil office if, at the time of election, the person is 18 years of age and a citizen of the state. <i>(Gov. Code § 1020 (a))</i>
REGISTERED VOTER/ DISTRICT RESIDENT	Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person or at the time of the person's appointment. <i>(E.C. § 201)</i>
CONVICTION OF CRIMES	A person is disqualified from holding any office upon conviction of designated crimes as specified in the Constitution and laws of the State. <i>(Gov. Code § 1021)</i>
FILE FOR MORE THAN ONE OFFICE	No person may file nomination papers . . . for more than one office at the same election. <i>(E.C. § 8003b, San Diego Municipal Code § 27.0211).</i>
NONPARTISAN OFFICE	If a candidate is a candidate for a nonpartisan office, all reference to party affiliation shall be omitted on all forms required to be filed. <i>(E.C. § 8002)</i>

INCOMPATIBILITY OF OFFICES

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatibility of offices.” The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously **if the offices have overlapping and conflicting public duties.**

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The California Attorney General’s Office has issued opinions of common incompatible offices.

Here are six examples of incompatible offices:

- The offices of city councilmember and school district board member where the city and the school district have territory in common;
- Fire chief of a county fire protection district and member of the board of supervisors of the same county;
- High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
- Water district director and a city council member,
- Water district director and a school district trustee having territory in common; and
- Deputy Sheriff and county supervisor.

If you have a question about whether two public offices which you hold or seek to hold would be considered incompatible, please contact the Attorney General’s office at (916) 324-5437 or visit their website, oag.ca.gov.

For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission toll free at 1-866-275-3772 or visit their website at fppc.ca.gov.

UNITED STATES SENATOR (Partial/Unexpired Term) *

QUALIFICATIONS	Every candidate shall be at least 30 years of age, a U.S. citizen for nine years, and a resident of California on January 3, 2025, the date to be sworn into office if elected. <i>(U.S. Const., art. I, § 3; 20th Amend., § 1;)</i>						
HOW ELECTED	The two candidates for voter-nominated offices who receive the highest and second-highest number of votes cast at the primary shall appear on the ballot as candidates at the ensuing general election. <i>(E.C. § 8141.5)</i> In November, the candidate with the most votes will be elected.						
FILING FEE	\$3,480.00 (2% of the salary) payable to SECRETARY OF STATE, due when Nomination forms are issued. <i>(E.C. § 8103 & 8105)</i>						
CANDIDATE STATEMENT OF QUALIFICATIONS	Deadline: November 15, 2023 File with the Secretary of State.						
NUMBER OF NOMINATING SIGNATURES	Requires 65 valid signatures. Candidates may submit up to 100 signatures for verification.						
SIGNATURES IN LIEU OF FILING FEE	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Signatures-in-Lieu</td><td style="width: 50%;">Value of Each Signature</td></tr> <tr> <td>7,000</td><td>\$0.497143</td></tr> </table> <p>Any portion of the signatures may be collected; they will be pro-rated at the value shown.</p>	Signatures-in-Lieu	Value of Each Signature	7,000	\$0.497143		
Signatures-in-Lieu	Value of Each Signature						
7,000	\$0.497143						
IMPORTANT DATES	<table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 50%; text-align: center;">Date</th><th style="width: 50%; text-align: center;">Event</th></tr> </thead> <tbody> <tr> <td>October 2 - November 8,</td><td>Signatures-In-Lieu of Filing Fee - Optional</td></tr> <tr> <td>November 13 - December 8,</td><td>Declaration of Candidacy, Nomination Petitions, Ballot Designation Worksheet.</td></tr> </tbody> </table> <p>Please refer to the Election Calendar for other dates.</p> <p>*This special vacancy election is for the remainder of the unexpired term in the United States Senate, which ends on January 3, 2025.</p>	Date	Event	October 2 - November 8,	Signatures-In-Lieu of Filing Fee - Optional	November 13 - December 8,	Declaration of Candidacy, Nomination Petitions, Ballot Designation Worksheet.
Date	Event						
October 2 - November 8,	Signatures-In-Lieu of Filing Fee - Optional						
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UNITED STATES SENATOR

QUALIFICATIONS	Every candidate shall be at least 30 years of age, a U.S. citizen for nine years, and a resident of California on January 3, 2025, the date to be sworn into office if elected. (U.S. Const., art. I, § 3; 20 th Amend., § 1;)													
HOW ELECTED	The two candidates for voter-nominated offices who receive the highest and second-highest number of votes cast at the primary shall appear on the ballot as candidates at the ensuing general election. (E.C. § 8141.5) In November, the candidate with the most votes will be elected.													
FILING FEE	\$3,480.00 (2% of the salary) payable to SECRETARY OF STATE, due when Nomination forms are issued. (E.C. § 8103 & 8105)													
CANDIDATE STATEMENT OF QUALIFICATIONS	Deadline: November 15, 2023 File with the Secretary of State.													
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New Term Begins: January 3, 2025. Length of Term: 6 years														

UNITED STATES REPRESENTATIVE IN CONGRESS

QUALIFICATIONS	Every candidate shall be at least 25 years of age, U.S. citizen for seven years, and a resident of California on January 3, 2025, the date to be sworn into office if elected. (U.S. Const., art. I, § 2, 20 th Amend. § 1)															
HOW ELECTED	The two candidates for voter-nominated offices who receive the highest and second-highest number of votes cast at the primary shall appear on the ballot as candidates at the ensuing general election. (E.C. § 8141.5) In November, the candidate with the most votes will be elected.															
FILING FEE	\$1,740.00 (1% of the salary) payable to SECRETARY OF STATE, due when Nomination forms are issued. (E.C. § 8103 & 8105)															
CANDIDATE STATEMENT OF QUALIFICATIONS	(250-word limit) 48 th District: \$ 3,105.00 49 th District: \$ 3,025.00 50 th District: \$ 4,209.00 51 st District: \$ 4,065.00 52 nd District: \$ 3,921.00															
NUMBER OF NOMINATING SIGNATURES	Requires 40 valid signatures. Candidates may submit up to 60 signatures for verification.															
SIGNATURES IN-LIEU OF FILING FEE	Signatures-in-Lieu 2,000	Value of Each Signature \$0.87000 Any portion of the signatures may be collected; they will be pro-rated at the value shown.														
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New Term Begins: January 3, 2025.																
Length of Term: 2 years																

STATE SENATOR

QUALIFICATIONS	Every candidate shall: Be a U.S. citizen. (Cal. Const., art. IV, § 2(c)) At the time nomination papers are issued: Be a registered voter and be otherwise qualified to vote for the office if the person was a resident of, and registered to vote in, the election district from which the office is elected. (E. C.§ 201 & 8162) Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes. (E. C. § 20) Serve no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during their lifetime if they were first elected to the Legislature after June 2012 and they have not previously served in the State Senate or Assembly. Not have served two terms in the State Senate since November 6, 1990, if they were elected to the State Senate before June 2012. Not have served three terms in the Assembly since November 6, 1990, if they were elected to the Assembly before June 2012. (Cal. Const., art. IV, § 2(a)(4)) See “General Qualifications” which also apply to this office see page 7.									
HOW ELECTED	The two candidates for voter-nominated offices who receive the highest and second-highest number of votes cast at the primary shall appear on the ballot as candidates at the ensuing general elections. (E.C. § 8141.5) In November, the candidate with the most votes will be elected.									
FILING FEE	\$1,226.94 (1% of the salary) payable to SECRETARY OF STATE, due when Nomination forms are issued. (E.C. § 8103 & 8105)									
CANDIDATE’S STATEMENT OF QUALIFICATIONS	(250-word limit) 39 th District: \$5,313.00									
NUMBER OF NOMINATING SIGNATURES	Requires 40 valid signatures. Candidates may submit up to 60 signatures for verification.									
SIGNATURES IN-LIEU OF FILING FEE	Signatures-in-Lieu 2,000	Value of Each Signature \$0.61347 Any portion of the signatures may be collected; they will be pro-rated at the value shown.								
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December 13,	Candidate Filing Extension - Last Day For other than incumbent if incumbent fails to file by December 8.									

STATE ASSEMBLY

QUALIFICATIONS	Every candidate shall: Be a U.S. citizen. (Cal. Const., art. IV, § 2(c)) At the time nomination papers are issued: Be a registered voter and be otherwise qualified to vote for the office if the person was a resident of, and registered to vote in, the election district from which the office is elected. (E. C.§ 201 & 8162) Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes. (E. C. § 20) Serve no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during their lifetime if they were first elected to the Legislature after June 2012 and they have not previously served in the State Senate or Assembly. Not have served two terms in the State Senate since November 6, 1990, if they were elected to the State Senate before June 2012. Not have served three terms in the Assembly since November 6, 1990, if they were elected to the Assembly before June 2012. (Cal. Const., art. IV, § 2(a)(4)) See “General Qualifications” which also apply to this office see page 7.	
HOW ELECTED	The two candidates for voter-nominated offices who receive the highest and second-highest number of votes cast at the primary shall appear on the ballot as candidates at the ensuing general election. (E.C. § 8141.5) In November, the candidate with the most votes will be elected.	
FILING FEE	\$1,226.94 (1% of the salary) payable to SECRETARY OF STATE, due when Nomination forms are issued. (E.C. § 8103 & 8105)	
CANDIDATE STATEMENT OF QUALIFICATIONS	(250-word limit) 74 th District: \$ 2,201.00	

JUDGE OF THE SUPERIOR COURT

QUALIFICATIONS	The candidate shall be a U.S. citizen and a registered voter. A person is ineligible to be a judge of a court of record unless for 10 years immediately preceding selection, the person has been a member of the State Bar or served as a judge of a court of record in this State. <i>(Cal. Constitution, Article VI, § 15 & 16, E.C. § 1020)</i> See "General Qualifications" which may also apply to this office see page 7.												
HOW ELECTED	The names of unopposed judicial incumbents do not appear on the primary election ballot, and they will be declared elected after the November general election. For a contested office, the candidates' names will appear on the primary election ballot. If one candidate receives over 50%, the candidate shall be elected in the primary. If no one receives over 50%, the top two candidates will run off in the November general election.												
NUMERICAL DESIGNATION OF JUDICIAL OFFICES	In any election at which two or more judges are to be voted for or elected for the same term, it shall be deemed that there are as many separate judicial offices to be filled as there are judges of the court to be elected. Each separate office shall be designated by a distinguishing number not greater than the total number of offices. The designation shall remain the same for all purposes of both primary and general election and shall be used on all nomination documents, certificates of nomination, ballots, certificates of election and all election papers referring to the office. After the election, and the issuance of the certificates of election, the designating number shall have no further significance. The numerically designated offices shall be grouped and arranged on all ballots in numerical order. No person may be a candidate nor have their name printed upon any ballot as a candidate for any numerically designated office other than the one indicated in their declaration of intention to become a candidate. <i>(E.C. § 8200)</i>												
DECLARATION OF INTENTION	Candidates for judicial office must file a Declaration of Intention to become a candidate. The filing fee must be paid at this time. A candidate for a numerically designated judicial office shall state in their declaration which office they intend to file for. <i>(E.C. § 8023)</i>												
FILING FEE	\$2,323.99 (1% of the salary) payable to COUNTY OF SAN DIEGO, due when Declaration of Intention form is filed. <i>(E.C. § 8105)</i>												
CANDIDATE STATEMENT OF QUALIFICATIONS	(200-word limit) \$16,030.00												
NUMBER OF NOMINATING SIGNATURES	Requires 20 valid signatures. Candidates may submit up to 40 signatures for verification. <i>(E.C. § 8062 (a) (3))</i>												
SIGNATURES IN-LIEU OF FILING FEE	Signatures Required: 6,972 Value per Signature: \$0.333333 Any portion of the signatures may be collected; they will be pro-rated at the value shown.												
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JUDGE OF THE SUPERIOR COURT (Continued)

Office Number/Incumbent		Office Number/Incumbent	
1	Kimberlee A. Lagotta	25	Nadia J. Keilani
2	Rebecca G. Church	26	John B. Scherling
3	Leonard N. Trinh	27	Charles E. Bell, Jr.
4	Robert O. Amador	28	David L. Berry
5	Cynthia A. Freeland	29	Marissa A. Bejarano
6	Michael S. Groch	30	Maryann D'Addezio
7	Rachel Cano	31	Peter C. Deddeh
8	Adelaida Lopez	32	Alexander M. Calero
9	Aaron H. Katz	33	Sherry Thompson-Taylor
10	John G. Pro	34	David G. Brown
11	Matthew Brower	35	Francis M. Devaney
12	Frank L. Birchak	36	Timothy B. Taylor
13	Daniel Segura	37	Joan P. Weber
14	Herbert J. Exarhos	38	Robert P. Dahlquist
15	Albert T. Harutunian, III	39	Christopher S. Morris
16	Steven E. Stone	40	Jeffrey F. Fraser
17	Michael P. Pulos	41	Frederick Maguire
18	Daniela Reali-Ferrari	42	Patricia K. Cookson
19	Patricia Garcia	43	Runston G. Maino
20	Kenneth J. Medel	44	Yvonne E. Campos
21	Theodore M. Weathers	45	Kelly C. Mok
22	Laura E. Duffy	46	Roderick W. Shelton
23	Mark Cumba	47	Peter A. Lynch
24	Eugenia Eyherabide	48	Lilys D. McCoy

In any election at which two or more judges or justices of any court are to be voted for or elected for the same term, it shall be deemed that there are as many separate judicial offices to be filled as there are judges or justices of the court to be elected. Each separate office shall be designated by a distinguishing number not greater than the total number of the offices. The designation shall remain the same for all purposes of both primary and general election and shall be used on all nomination papers, certificates of nomination, ballots, certificates of election, and all election papers referring to the office. After election and the issuance of the certificates of election, the designating number shall have no further significance. (E.C. § 8200)

SAN DIEGO COUNTY BOARD OF SUPERVISORS

QUALIFICATIONS	<p>The candidate shall be a U.S. citizen, registered voter of the district which the candidate seeks to represent for at least 30 days preceding the deadline for filing nomination documents for the office of supervisor and shall reside in the district during his incumbency. (<i>Gov. Code § 24001, 25041</i>)</p> <p>No person may serve for more than two terms as Supervisor, regardless of district represented, after the effective date July 8, 2010. (<i>San Diego County Charter § 401.5</i>)</p> <p>See "General Qualifications" which also apply to this office see page 7.</p>						
HOW ELECTED	<p>When there are more than two candidates that qualify to participate in the primary election for one elective office, including write-in candidates, the two candidates who receive the highest number of votes in the primary are the candidates in the general election, and the one who receives the higher number of votes in the general election is elected. In the event there are two or fewer candidates who qualify to participate in the primary election for one elective office, including write-in candidates, the office shall be voted upon at the general election and not the primary election. Write-in candidates are permitted to participate in the primary election. However, no write-in candidates are permitted to participate in the general election except in circumstances where there are two or fewer total candidates who qualify to participate in the primary election and one or both qualified candidates is a write-in candidate. When one or two write-in candidates qualify to participate in the primary election with two or fewer total candidates, the names of the write-in candidates who qualified to participate in the primary election shall be printed on the general election ballot in the same manner as non-write-in candidates who qualify for the general election. The County shall establish rules governing qualification and filing dates for write-in candidates including, but not limited to, ensuring the deadline to qualify as a write-in candidate precedes the printing of ballots and does not otherwise interfere with the county's administration of the election. (<i>San Diego County Charter § 401.3</i>) Each member of the board of supervisors shall be elected by the district which they are elected to represent and not at-large. (<i>Gov. Code § 25040</i>)</p>						
FILING FEE	<p>\$2,091.60 (1% of the salary) payable to COUNTY OF SAN DIEGO, due when Nomination forms are issued. (<i>E.C. § 8105</i>)</p>						
CANDIDATE'S STATEMENT OF QUALIFICATIONS	<p style="text-align: right;">(200-word limit)</p> <p>District 1: \$3,382.00 District 2: \$3,638.00 District 3: \$3,870.00</p>						
NUMBER OF NOMINATING SIGNATURES	<p>Requires 20 valid signatures.</p> <p>Candidates may submit up to 40 signatures for verification. (<i>E.C. § 8062 (a) (3)</i>)</p>						
SIGNATURES IN-LIEU OF FILING FEE	<p>Signatures Required: 6275 Value per Signature: \$0.333333</p> <p>Any portion of the signatures may be collected; they will be pro-rated at the value shown.</p>						
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SAN DIEGO COUNTY BOARD OF EDUCATION

QUALIFICATIONS	Any registered voter is eligible to be a member of the county board of education except the county superintendent of schools, any member of their staff, or any employee of a school district. Each member of the board shall be an elector of the trustee area which they represent and shall be elected by the electors of the trustee area. (Ed. Code § 1000, 1006) See "General Qualifications" which also apply to this office see page 7.						
HOW ELECTED	When there are more than two candidates that qualify to participate in the primary election for one elective office, including write-in candidates, the two candidates who receive the highest number of votes in the primary are the candidates in the general election, and the one who receives the higher number of votes in the general election is elected. In the event there are two or fewer candidates who qualify to participate in the primary election for one elective office, including write-in candidates, the office shall be voted upon at the general election and not the primary election. Write-in candidates are permitted to participate in the primary election. However, no write-in candidates are permitted to participate in the general election except in circumstances where there are two or fewer total candidates who qualify to participate in the primary election and one or both qualified candidates is a write-in candidate. When one or two write-in candidates qualify to participate in the primary election with two or fewer total candidates, the names of the write-in candidates who qualified to participate in the primary election shall be printed on the general election ballot in the same manner as non-write-in candidates who qualify for the general election. The County shall establish rules governing qualification and filing dates for write-in candidates including, but not limited to, ensuring the deadline to qualify as a write-in candidate precedes the printing of ballots and does not otherwise interfere with the county's administration of the election. (San Diego County Charter § 401.3)						
FILING FEE	None						
CANDIDATE'S STATEMENT OF QUALIFICATIONS	(200-word limit) District 1: \$3,606.00 District 2: \$3,478.00 District 4: \$3,854.00						
NUMBER OF NOMINATING SIGNATURES	Requires 20 valid signatures. Candidates may submit up to 40 signatures for verification.						
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GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

QUALIFICATIONS	<p>Any person who is 18 years of age or older, a citizen of the state, a resident of the community college district, a registered voter, and who is not disqualified by the Constitution or laws of the state from holding a civil office, is eligible to be elected or appointed a member of a governing board of a community college district. (Ed. Code § 72103a)</p> <p>An employee of a community college district may not be sworn into office as an elected or appointed member of that community college district's governing board unless and until they resign as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. (Ed. Code § 72103b)</p> <p>. . . A candidate for election as a member of the governing board shall reside in, and be registered to vote in, the trustee area the candidate seeks to represent. (Ed. Code § 72035b) See "General Qualifications" which also apply to this office see page 7.</p>						
HOW ELECTED	<p>Each Grossmont-Cuyamaca Community College District trustee shall be elected by trustee-area elections. The two candidates receiving the highest number of votes in each trustee area will have their names placed on the November general election and the candidate who receives the majority of the votes in the general election is elected within the trustee area. (Ed. Code § 72036 b)</p>						
FILING FEE	None						
CANDIDATE'S STATEMENT OF QUALIFICATIONS	<p>(200-word limit)</p> <p>Trustee Area 3: \$932.00 Trustee Area 4: \$1,130.00</p>						
NUMBER OF NOMINATING SIGNATURES	Requires 40 valid signatures. Candidates may submit up to 60 signatures for verification.						
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SAN DIEGO COMMUNITY COLLEGE DISTRICT

QUALIFICATIONS	<p>Any person who is 18 years of age or older, a citizen of the state, a resident of the community college district, a registered voter, and who is not disqualified by the Constitution or laws of the state from holding a civil office, is eligible to be elected or appointed a member of a governing board of a community college district. <i>(Ed. Code § 72103a)</i></p> <p>An employee of a community college district may not be sworn into office as an elected or appointed member of that community college district's governing board unless and until he/she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. <i>(Ed. Code § 72103b)</i></p> <p>. . . A candidate for election as a member of the governing board shall reside in, and be registered to vote in, the trustee area the candidate seeks to represent. <i>(Education Code § 72035b)</i> See "General Qualifications" which also apply to this office see page 7.</p>						
HOW ELECTED	The names of the candidates appear on the ballot for the Primary Election in the candidate's home district. The two candidates receiving the highest number of votes in each home district will have their names placed on the November General Election ballot to be elected by the voters of the entire district.						
FILING FEE	None						
CANDIDATE'S STATEMENT OF QUALIFICATIONS	<p style="text-align: right;">(400-word limit)</p> <p>District B: \$2,296.00</p> <p>District D: \$2,256.00</p>						
NUMBER OF NOMINATING SIGNATURES	Requires 40 valid signatures. Candidates may submit up to 60 signatures for verification.						
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SAN DIEGO UNIFIED SCHOOL DISTRICT

QUALIFICATIONS	<p>... Each candidate shall have been a registered voter of the district and an actual resident of the election district from which he/she seeks to be nominated for thirty (30) days immediately preceding filing a nominating petition. (<i>San Diego City Charter § 66</i>)</p> <p>See "General Qualifications" which also apply to this office see page 7.</p>												
HOW ELECTED	<p>The government of the San Diego Unified School District shall be vested in a Board of Education, composed of five members who shall be nominated and elected by the registered voters of the individual Board of Education District for which they are a candidate. At the Municipal Primary Election, the registered voters of an individual Board of Education District shall nominate two candidates to fill the office of their Board of Education member in a District whose term expires the following December. The top two vote-getters in the Municipal Primary Election for an individual seat will advance to the Municipal General Election. At the Municipal General Election, the registered voters of the individual Board of Education District shall select one of the nominees to fill the seat. (<i>San Diego City Charter § 66</i>)</p>												
FILING FEE	\$200.00 payable to COUNTY OF SAN DIEGO, due when Nominations are returned.												
CANDIDATE'S STATEMENT OF QUALIFICATIONS	<p style="text-align: right;">(200-word limit)</p> <p>District A: \$1,728.00 District D: \$1,704.00 District E: \$1,616.00</p>												
NUMBER OF NOMINATING SIGNATURES	Requires 200 valid signatures.												
SIGNATURES-IN-LIEU OF FILING FEE	<p>Signatures Required: 800 Value per Signature: \$.25</p> <p style="text-align: center;">In addition to the valid signatures required for nomination.</p>												
IMPORTANT DATES	<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Date</th><th style="text-align: center;">Event</th></tr> </thead> <tbody> <tr> <td colspan="2">November 13 - December 8, Statement and Affidavit of Nominee, Ballot Designation Worksheet, Nomination Petitions and Signatures-in-Lieu of Filing Fee, Statement of Qualifications (optional), Code of Fair Campaign Practices (optional) and Statement of Economic Interest Form 700.</td></tr> <tr> <td colspan="2">(Supplemental filing of Signatures-in-Lieu of Filing Fee is <u>not permitted</u>).</td></tr> <tr> <td>December 13,</td><td>Candidate Filing Extension - Last Day For other than incumbent if incumbent fails to file by December 8.</td></tr> <tr> <td colspan="2">Financial Disclosure: Please refer to Financial and Campaign Disclosure Information starting on Page 48 for your reporting requirements. Please refer to the Election Calendar for other dates.</td></tr> <tr> <td colspan="2">New Term Begins: December 2, 2024. Length of Term: 4 years</td></tr> </tbody> </table>	Date	Event	November 13 - December 8, Statement and Affidavit of Nominee, Ballot Designation Worksheet, Nomination Petitions and Signatures-in-Lieu of Filing Fee, Statement of Qualifications (optional), Code of Fair Campaign Practices (optional) and Statement of Economic Interest Form 700.		(Supplemental filing of Signatures-in-Lieu of Filing Fee is <u>not permitted</u>).		December 13,	Candidate Filing Extension - Last Day For other than incumbent if incumbent fails to file by December 8.	Financial Disclosure: Please refer to Financial and Campaign Disclosure Information starting on Page 48 for your reporting requirements. Please refer to the Election Calendar for other dates.		New Term Begins: December 2, 2024. Length of Term: 4 years	
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New Term Begins: December 2, 2024. Length of Term: 4 years													

ESCONDIDO UNION HIGH SCHOOL DISTRICT

TRUSTEE AREA 5

QUALIFICATIONS	<p>Each member shall be a resident and registered voter of the school district and trustee area. Notwithstanding any other provision of law, no person shall file nomination papers for more than one district office... at the same election. An employee of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. (<i>E.C. Sec. 10603, Ed. Code Sec. 35107</i>)</p> <p>See "General Qualifications" which also apply to this office see page 7.</p>	
HOW ELECTED	Candidate who receives the majority of the votes within the Trustee Area is elected.	
CANDIDATE'S STATEMENT OF QUALIFICATIONS	<p style="text-align: center;">(200-word limit)</p> <p>Trustee Area 5: \$ 725.00</p>	
IMPORTANT DATES	<p style="text-align: center;">Date</p> <p>November 13 - December 8,</p>	<p style="text-align: center;">Event</p> <p>Declaration of Candidacy, Ballot Designation Worksheet, Statement of Qualifications (optional), Code of Fair Campaign Practices (optional) and Statement of Economic Interest Form 700.</p> <p>Financial Disclosure: Please refer to Financial and Campaign Disclosure Information starting on Page 48 for your reporting requirements. Please refer to the Election Calendar for other dates.</p>

COUNTY CENTRAL COMMITTEE/COUNTY COUNCIL

QUALIFICATIONS	<p>A person shall not be eligible for appointment or election to a county central committee/County Council who is not registered as affiliated with the political party of that committee at the time of his/her appointment or election and registered voter in the district at the time nomination papers are issued. (E.C. Sec. 201, 7209, 7407, 7654, 7852)</p> <p>Elections Code Section 8001: No declaration of candidacy for a partisan office or for membership on a county central committee shall be filed by a candidate unless:</p> <p>1. At the time of presentation of the declaration and continuously for not less than three months immediately prior to that time, or for as long as the candidate has been eligible to register to vote in the state, the candidate is shown by their affidavit of registration to be affiliated with the political party the nomination of which the candidate seeks; and</p> <p>2. The candidate has not been registered as affiliated with a qualified political party other than that political party the nomination of which the candidate seeks within 12 months, or, in the case of an election governed by Chapter 1 (commencing with Section 10700) of Part 6 of Division 10, within three months immediately prior to the filing of the declaration. Peace and Freedom Party the requirement is 30 days.</p>								
HOW ELECTED	<p>The candidates receiving the highest number of votes (up to the number of members to be elected from each district) will be elected to that party's County Central Committee/County Council. There is no run-off in the November General Election.</p>								
FILING FEE	None	CANDIDATE STATEMENT OF QUALIFICATIONS	Not permitted						
NUMBER OF NOMINATING SIGNATURES	<p>Requires 20 valid signatures. Candidates may submit up to 40 signatures for verification.</p> <p><i>Signers of nomination papers for party-nominated offices shall be registered voters who disclosed a preference on their registration affidavits for the party in which the nomination is proposed. Signers shall be registered voters in the district in which the candidate is to be voted on. (E.C. Sec. 8068)</i></p>								
IMPORTANT DATES	<table><tr><th>Date</th><th>Event</th></tr><tr><td>September 29 - December 8</td><td>Declaration of Candidacy, Nomination Papers and Ballot Designation Worksheet.</td></tr><tr><td colspan="2">New Term Begins: (Varies by Party)</td></tr></table>			Date	Event	September 29 - December 8	Declaration of Candidacy, Nomination Papers and Ballot Designation Worksheet.	New Term Begins: (Varies by Party)	
Date	Event								
September 29 - December 8	Declaration of Candidacy, Nomination Papers and Ballot Designation Worksheet.								
New Term Begins: (Varies by Party)									

REMINDER:

Section 20712(e) of the Secretary of State Ballot Designation Regulations will be enforced.

State or county central committee members or officers are not considered “public” offices.

Therefore, more than three words may NOT be used on the ballot to describe these positions.

Acceptable: Central Committee Member,
Member, Central Committee,
(other 3-word variations)

Not Acceptable: Member of the County Central Committee, 78th District
Member of the San Diego County Central Committee
State Chair, XYZ Party, (other excessively long variations)

COUNTY CENTRAL COMMITTEE/COUNTY COUNCIL

(Continued)

COUNTY CENTRAL COMMITTEE			
OFFICE	POLITICAL PARTY/NUMBERS TO BE ELECTED		TERM BEGINS
ASSEMBLY DISTRICTS	Democratic		(Varies by party)
74 th District	6		
75 th District	6		
76 th District	6		
77 th District	6		
78 th District	6		
79 th District	6		
80 th District	6		
Elected by Supervisorial Districts or Countywide			
SUPERVISORIAL DISTRICTS	Peace & Freedom County Council	Republican County Central	(Varies by party)
1 st District	9	9	
2 nd District	5	9	
3 rd District	4	9	
4 th District	8	9	
5 th District	6	9	
COUNTYWIDE	Green County Council		
	8		

CHAPTER 3

Filing Procedures

PETITIONS IN LIEU OF FILING FEE

NOMINATION PROCESS

CANDIDATE FILING DOCUMENTS

PUBLIC REVIEW PERIOD

WRITE-IN CANDIDATES



PETITIONS IN LIEU OF FILING FEE MOST OFFICES*

PURPOSE	A candidate may submit petitions containing signatures of registered voters, in lieu of paying the filing fee in order to run for office. The signatures submitted may cover all or a prorated portion, of the filing fee. Any registered voter who is a resident of the district may sign an in-lieu-filing-fee petition for any candidate for whom they are eligible to vote for. Each signature and residence address on a Petition In Lieu Of Filing Fee form is verified against the voter's Affidavit of Registration information.
WHERE AVAILABLE	Petitions in lieu of filing fee may be obtained from the Registrar of Voters Office, office hours: Monday through Friday, 8 a.m. to 5 p.m., excluding holidays.
FILING PERIOD	<p><u>CANDIDATES FOR U. S. SENATOR/CONGRESS/ STATE SENATE & ASSEMBLY/BOARD OF SUPERVISORS:</u> September 14 through November 8, 2023: Signatures in lieu of filing fee petitions must be filed by Wednesday, November 8. Though the nomination period doesn't end until December 8, the signatures in lieu must be filed earlier. (E.C. § 8106)</p> <p><u>CANDIDATES FOR SUPERIOR COURT JUDGE:</u> September 14 through November 8, 2023: Signatures in lieu of filing fee petitions and/or filing fee must be submitted at the time the Declaration of Intention is <u>filed</u>. The Declaration of Intention filing period is October 30 - November 8, 2023. (E.C. § 8105 (b))</p>
WHEN SIGNATURES CAN BE COLLECTED	Signatures in lieu to be used as payment to offset the filing fee can be collected beginning September 14 and must be filed by November 8. After obtaining the petitions to collect signatures in lieu of the filing fee, a candidate may decide not to file any signatures in lieu , but to just pay the entire filing fee by check. In that case, any signatures collected prior to November 13 (which is the first day of the nomination period) may not be used toward the nomination signatures .
WHO CAN OBTAIN FORMS	The candidate or authorized representative (with <u>written</u> authorization) must appear at the Registrar of Voters Office to obtain the forms. The forms will not be mailed. (See "Candidate Filing Documents" for an explanation of the "Authorization" form.)
WHO CAN CIRCULATE	A circulator (other than the candidate) must be 18 years of age or older. Each form can have only one circulator, as the person must sign that they witnessed all signatures on the form.
NUMBER OF SIGNATURES REQUIRED	Please see the requirements on pages 9 – 16 for each office.

*San Diego Unified School District candidates, please see page 27.

PETITIONS IN LIEU OF FILING FEE (Continued)

<p>PETITION SIGNERS</p>	<p>Any registered voter may sign a signature in lieu of filing fee petition for any candidate for whom the voter is eligible to vote.</p> <p>Each signer of the petition must print name, place of residence (number, street, city, and zip code) and signature in the presence of the circulator. If a voter signs more than one candidate's petition, the signature shall be valid only on the petition filed first. All signers of the same section of a petition must be registered in one county. Different sections must be used in each county where the petitions are circulated and then filed with the Registrar of Voters in the affected county.</p> <p>A circulator may also be a signer on the petition they are circulating, if otherwise qualified.</p> <p>No petition or paper may be signed within 100 feet of any election booth or Vote Centers.</p>
<p>GENERAL INFORMATION</p>	<p>If a portion of the filing fee is paid with signatures in lieu, the remainder of the filing fee must be paid by check. Credit cards will not be acceptable. Please do NOT include the amount of the filing fee on the check. Instead (below the line where the amount would be spelled out), write:</p> <p style="text-align: center;">“Not to exceed (insert filing fee amount)”</p> <p>The appropriate amount will be written in after the signatures are verified and the value determined. The candidate will be notified of the amount. This will eliminate the need for a refund check.</p> <p><u>Candidates for:</u> U.S. Senator, Congress, State Senate & State Assembly, Make the check payable to: <u>Secretary of State</u></p> <p><u>Candidates for:</u> Superior Court Judges, Board of Supervisors, & San Diego Unified, Make the check payable to: <u>County of San Diego</u></p> <p>The petitions should be filed all at one time, no later than November 8. More than the minimum number required should be filed, as some may be invalid. The Registrar of Voters has 10 days in which to verify the signatures and notify the candidate.</p> <p>Supplemental signatures in lieu of filing fee are not allowed.</p> <p>Signatures in lieu of filing fee shall be counted toward the number of voters required to sign a nomination paper. If the signatures in lieu petition contain a requisite number of valid signatures, the candidate shall not be required to file nomination signatures.</p>
<p style="text-align: center;">NOTICE</p> <p>All candidates <u>must</u> also file a Declaration of Candidacy form within the Nomination Period of November 13, through December 8, 2023, even if the signatures in lieu petition contain enough signatures to count toward the nomination signatures.</p>	

PETITIONS IN LIEU OF FILING FEE

SAN DIEGO UNIFIED SCHOOL DISTRICT ONLY

PURPOSE	Signatures may be obtained on nominating petitions (provided by the Registrar of Voters) to be counted toward payment of all, or any portion, of the filing fee.
WHEN/WHERE AVAILABLE	Nomination Petition and Signatures In Lieu of Filing Fee forms may be obtained <u>only</u> from the Registrar of Voters Office, beginning Monday, November 13 . Office hours: Monday through Friday, 8 a.m. to 5 p.m., excluding holidays.
FILING PERIOD	November 13: First day petitions may be issued. December 8: Last day petitions may be filed by a candidate. Supplemental signatures in lieu of filing fee are not allowed.
WHO CAN OBTAIN FORMS	Candidates seeking nomination shall appear personally unless service with the United States Armed Forces or a physical disability prevents such an appearance.
QUANTITY ISSUED	The forms (available at no charge) will have space for the number of signatures needed to pay the full filing fee. If more forms are desired, a "master form" will be provided for additional copies to be printed at the candidate's expense.
WHO CAN CIRCULATE	A circulator must be 18 years of age or older. Each form can have only one circulator, as the person must sign that they witnessed all signatures on the form. Candidates may circulate and sign own signatures in lieu petition.
NUMBER OF SIGNATURES	800 valid signatures to offset the entire \$200 fee. If less than 800 are valid, they will be pro-rated at a value of \$.25 each.
PETITION SIGNERS	Only voters within the <u>home district</u> of the candidate may sign the petitions. Each signer of the petition must write his/her signature, printed name, and place of residence (number, street, and city) in the presence of the circulator. If a voter signs more than one petition within the same district the signature shall count only for the first petition filed. A circulator may also be a signer on the petition they circulate, if otherwise qualified.
GENERAL INFORMATION	If a portion of the filing fee is signatures in lieu, the remainder of the filing fee must be paid by check. Credit cards will not be acceptable. Please do NOT include the amount of the filing fee on the check. Instead (below the line where the amount would be spelled out), write: "Not to exceed \$200." Make the check payable to: <u>County of San Diego</u> The appropriate amount will be written in after the signatures are verified and the value determined. The candidate will be notified of the amount. This will eliminate the need for a refund check. All signatures must be filed at the same time. No supplemental petitions shall be filed. The Registrar of Voters shall be allowed a period of twenty days after the filing of a petition to examine and verify the signatures.

NOMINATION PROCESS

All candidates desiring to have their name placed on the ballot are required to complete the nomination process.

The filing fee must be submitted when the nomination papers are obtained.

Exceptions: Candidates for Superior Court Judge pay the filing fee at the time of filing the **Declaration of Intention**.

Candidates for San Diego Unified pay the filing fee at the time nomination papers are filed.

The filing fee is **NON-REFUNDABLE**. (E.C. § 8105)

WHERE TO OBTAIN/FILE DOCUMENTS	All documents are available from the Registrar of Voters Office. Only official documents may be used. Candidates or their authorized representatives will be given instructions on the procedures to be followed at the time nominations papers are issued. The documents must be filed with (returned to) the Registrar of Voters Office by the filing deadline.
FILING FEE PAYMENT	<p>The Filing Fee must be paid at the time Nomination Papers are issued.</p> <p>If a portion of the filing fee is paid with signatures in lieu, the remainder of the filing fee must be paid by check. Credit cards will not be acceptable. Please do NOT include the amount of the filing fee on the check. Instead (below the line where the amount would be spelled out), write:</p> <p style="text-align: center;">“Not to exceed (insert filing fee amount)”</p> <p>The appropriate amount will be written in after the signatures are verified and the value determined. The candidate will be notified of the amount. This will eliminate the need for a refund check.</p> <p><u>Candidates for: U.S. Senator, Congress and State Senate/Assembly Offices,</u> make the check payable to: <u>SECRETARY OF STATE.</u></p> <p><u>Candidates for: Superior Court Judges, Board of Supervisors & San Diego Unified School District,</u> Make the check payable to: <u>COUNTY OF SAN DIEGO.</u></p>
NOMINATION PERIOD	<p>November 13 - December 8</p> <p>Nomination documents must be obtained and filed between these dates.</p> <p>Note: San Diego Unified candidates may obtain and file nomination documents/signatures in lieu between November 13 - December 8, as signatures in lieu are filed when nomination documents are filed. The filing fee must be submitted when the nomination documents are filed. See page 27 regarding signatures in lieu for this district.</p> <p>December 8</p> <p>Last day to file nomination documents. Must be RECEIVED in the Office of the Registrar of Voters by 5 p.m. (E.C. § 8020)</p> <p>(A postmark or scanned/faxed copies are NOT acceptable.)</p>
EXTENSION OF NOMINATION PERIOD	<p>December 13</p> <p>If the incumbent has failed to file by 5 p.m. on December 8, any person other than the person who was the incumbent on the 88th day (December 8) shall have until 5 p.m. on the 83rd day (December 13) before the election to file nomination documents for the elective office. This section is not applicable where there is no incumbent eligible to be elected. The extension DOES NOT apply to offices in which the incumbent is prohibited from seeking re-election due to term limits. (E.C. § 8024)</p>
PETITION IN LIEU OF FILING FEE	The document on which a candidate obtains signatures to reduce (or eliminate) the filing fee. (E.C. § 8106)

CANDIDATE FILING INFORMATION

AUTHORIZATION FORM FOR CANDIDATE'S REPRESENTATIVE	The <i>Authorization Form for Candidate's Representative</i> is a document on which the candidate may authorize another person to act as his/her representative to obtain the required nomination documents. The candidate may use the Registrar of Voters authorization form or prepare their own as long as the following information is provided: name, residence address, phone number, office sought, and language indicating that the candidate is aware that the nomination documents must be completed and filed no later than December 8, 2023 . (<i>E.C. § 8028</i>) Elections Code Section 202 permits a person who is deployed on active military service outside of the state to have a declaration of candidacy, nomination paper, or any other paper necessary to run for office filed by an attorney-in-fact who is commissioned and empowered in writing for that purpose through a power of attorney. Candidates for San Diego Unified School District shall appear personally to sign the nominating papers unless service with the United States Armed Forces or a physical disability prevents such an appearance. (<i>San Diego Municipal Code § 27.0203</i>)
DECLARATION OF INTENTION	The document on which candidates for Superior Court Judge declare their intention to seek the office. (Not required of other offices) (<i>E.C. § 8023</i>) All candidates for judicial office must <u>also</u> file a declaration of candidacy and nomination papers to qualify for office.
DECLARATION OF CANDIDACY	All candidates for public office are required to file a Declaration of Candidacy. This is the official document used by a candidate to: <ol style="list-style-type: none"> 1. Declare candidacy for a particular office and party preference (if applicable), 2. Provide name and occupational designation as to appear on the ballot, 3. Provide address, email, and phone numbers, 4. Declare that candidate meets the statutory and/or constitutional qualifications for the office sought, and that, if nominated, the candidate will accept the nomination and not withdraw. (<i>E.C. § 8040</i>) 5. Sign the Oath of Office, 6. For a voter-nominated office, must provide party preference(s) for the past ten years (beginning with the year 2013). This form must be witnessed by either a notary or a Registrar of Voters deputy. No candidate whose Declaration of Candidacy has been filed for any Primary Election may withdraw as a candidate at that Primary Election. (<i>E.C. § 8800</i>)
BALLOT DESIGNATION WORKSHEET	The ballot designation is a candidate's principle profession, vocation or occupation in three words or less or the candidate's elected office, if applicable. The ballot designation will appear on the ballot under the candidate's name. This form is <u>REQUIRED</u> for all candidates who want to have a "ballot designation" printed under their name on the ballot. On this form the candidate will provide justification and documents (if any) to justify the specific designation requested. (<i>E.C. § 13107.3</i>)
STATEMENT AND AFFIDAVIT OF NOMINEE	This document is required of candidates for San Diego Unified School District only . It shall state the name of the candidate, his/her current residence, his/her past residences for a period of four years, date and place of birth, the office for which he/she seeks nomination, the term for which he/she is running, his/her occupation, a written acceptance of the nomination and the manner in which he/she wishes his/her name to appear. (<i>San Diego Municipal Code § 27.0205, 27.0206</i>) This form must be witnessed by either a notary or a Registrar of Voters deputy.
NOMINATION PAPER	The document on which a circulator obtains nominating signatures for the candidate. (<i>E.C. § 8041, San Diego Municipal Code § 27.0207</i>) Signers shall be voters in the district or political subdivision in which the candidate is to be voted on. (<i>E.C. § 8068</i>) No signer shall, at the time of signing a petition, have his or her name signed to any other nomination paper for any other candidate for the same office or, in case there are several places to be filled in the same office, signed to more nomination papers for candidates for that office than there are places to be filled. (<i>E.C. § 8069</i>) The nomination paper shall be delivered to the election's official of the county in which the signer resides and is a voter. (<i>E.C. § 8063</i>)

CANDIDATE FILING INFORMATION (Continued)

<p>NOMINATION PAPER (Continued)</p>	<p>Number of Signatures Required Please see separate page in this guide for each office.</p> <p>San Diego Unified School District No signature used to determine the sufficiency of the nominating petition may be used for the purpose of reducing the nominating fee. (<i>San Diego Municipal Code § 27.0221</i>)</p> <p>Signatures In Lieu of Filing Fee May Count as Nominating Signatures Note: The following two paragraphs DO NOT apply to San Diego Unified School District because signatures in lieu of filing fee shall not count toward nomination signatures for that district.</p> <p>If a candidate submits signatures in lieu pursuant to Section 8106, any or all signatures appearing on the petition, which would be valid under Section 8041, shall be counted towards the number of voters required to sign a nomination paper. If the signatures in lieu petition contain a requisite number of valid signatures under Section 8062, the candidate shall not be required to file a nomination petition but may request the Registrar of Voters to accept the petition instead of filing nomination papers.</p> <p>If the signatures in lieu petition does not contain the requisite number of valid signatures as set forth in Section 8062, the candidate shall be entitled to file, within the time period allowed for filing nomination papers, a nomination paper in order to obtain the requisite number of valid signatures required to be submitted to the Registrar of Voters on a nomination paper. A candidate who files a nomination petition pursuant to this paragraph shall only be required to obtain the number of signatures thereon needed to supplement the signatures in lieu so that the combination of signatures appearing on the signature in lieu petition and the nomination petitions equals or exceeds the requisite number of signatures set forth in Section 8062. (<i>E.C. § 8061</i>)</p> <p>Circulator Qualifications The candidate may circulate his/her own nomination petitions, or he/she may allow circulators to secure signatures on his/her behalf. The circulator, if otherwise qualified, may sign a nomination paper. (<i>E.C. § 106</i>) Circulators shall be 18 years of age or older. (<i>E.C. § 8066</i>)</p>
<p>CODE OF FAIR CAMPAIGN PRACTICES</p>	<p>A <u>voluntary</u> document a candidate may sign and file with the Registrar of Voters. On this form the candidate pledges to conduct their campaign in accordance with the principles and practices listed.</p>
<p>FINANCIAL FORMS</p>	<p>Please follow the instruction given in the manuals and forms available from the Campaign and Financial Disclosure Section of the Registrar of Voters Office. There are additional details beginning on page 48. Forms can also be downloaded from the Fair Political Practices Commission website: fppc.ca.gov (click on "View All Forms").</p>
<p>CANDIDATE STATEMENT OF QUALIFICATIONS</p>	<p>Filing a candidate statement is optional and is designed to allow candidates to share education, experience, and qualifications with voters. The statement will be included in the San Diego County Voter Information Pamphlet. Please see the instructions in a separate section of this guide and the costs on the information page for each office. (<i>E.C. § 13307</i>)</p> <p>Multi-County Offices: if you are a candidate for an office to be elected in more than one county, and you wish to submit a Candidate Statement of Qualifications; it is your responsibility to contact each county for the candidate statement filing requirements.</p>

NOTICE

THE REGISTRAR OF VOTERS OFFICE HAS COMPUTER TERMINALS AVAILABLE FOR THE PUBLIC TO USE TO VERIFY PETITION SIGNATURES BEFORE THE PETITIONS ARE FILED. THIS MAY HELP TO ENSURE SUFFICIENT VALID SIGNATURES ARE FILED.

DECLARATION OF INTENTION

REQUIRED FOR ALL SUPERIOR COURT JUDGE CANDIDATES

FILING FEE/ SIGNATURES IN LIEU	The filing fee and/or signatures in lieu of filing fee must be submitted at the time the candidate's Declaration of Intention is filed. The filing fee is <u>nonrefundable</u> . (E.C. § 8105)
FILING FEE PAYMENT	If a portion of the filing fee is signatures in lieu, the remainder of the filing fee must be paid by check. Credit cards will not be acceptable. Please do NOT include the amount of the filing fee on the check. Instead (below the line where the amount would be spelled out), write: “Not to exceed \$2,323.99” Make the check payable to: <u>County of San Diego</u> The appropriate amount will be written in after the signatures are verified and the value determined. The candidate will be notified of the amount. This will eliminate the need for a refund check. Supplemental signatures in lieu of filing fee are not allowed.
FILING PERIOD	October 30 – November 8 Every candidate for a judicial office shall file a written and signed declaration of his or her intention to become a candidate for nomination for that office. The Declaration of Intention shall be filed with the Registrar of Voters of the county in which the nomination papers are to be filed. The Declaration of Intention shall be filed on a form to be supplied by the Registrar of Voters, not more than 14 nor less than five days prior to the first day on which nomination documents may be presented for filing. (E.C. § 8023)
EXTENSION PERIOD	November 9 – November 13 If the incumbent fails to file a Declaration of Intention by November 8, persons other than the incumbent may file Declarations of Intention no later than the first day for filing nomination documents. (E.C. § 8023)
EXTENSION IF INCUMBENT FAILS TO FILE NOMINATION DOCUMENTS	December 9 – December 13 No candidate's name shall be printed on the ballot for a Judicial office at the direct primary election unless he/she has filed a Declaration of Intention; provided, however, that if the incumbent of the office files a Declaration of Intention, but for any reason fails to qualify for nomination for the office by December 8, an additional five days shall be allowed for the filing of nomination papers for the office, and any person, if otherwise qualified, may file nomination documents for the office during the extended filing period (until December 13), notwithstanding that he/she has not filed a written and signed Declaration of Intention to become a candidate for the office. (E.C. § 8024)
NUMERICAL DESIGNATION OF JUDICIAL OFFICES	In any election at which two or more judges are to be voted for or elected for the same term, it shall be deemed that there are as many separate judicial offices to be filled as there are judges to be elected. Each separate office shall be designated by a distinguishing number not greater than the total number of offices. The designation shall remain the same for all purposes of both primary and general election and shall be used on all nomination papers, certificates of nomination, ballots, certificates of election, and all election papers referring to the office. After the election, and the issuance of the certificates of election, the designating number shall have no further significance. (E.C. § 8200) A candidate for a numerically designated judicial office shall state in his/her declaration for which office he/she intends to become a candidate. (E.C. § 8023) The numerically designated offices shall be grouped and arranged on all ballots in numerical order. No person may be a candidate nor have his/her name printed upon any ballot as a candidate for any numerically designated office other than the one indicated by him/her in the Declaration of Intention to become a candidate. (E.C. § 8202)

CANDIDATE'S NAME ON BALLOT

The candidate's name as provided by the candidate on the Declaration of Candidacy will appear on the ballot. It **CANNOT** be changed after the nomination period has ended.

A CANDIDATE <u>MAY</u>:	<ul style="list-style-type: none"> ◆ Use first, middle and last names. ◆ Use initials only and last name. ◆ Omit the middle name. ◆ Use a nickname in quotation marks, provided the given name or initials and last name are shown. ◆ Use a shortened familiar form of the given name. Such as "Bill" for William, "Ricky" for Richard, "Kathy" for Kathleen, "Pat" for Patricia, "Sue" for Susan or "Terry" for Theresa.
A CANDIDATE <u>MAY NOT</u>:	<ul style="list-style-type: none"> ◆ Use titles such as "Miss," "Mrs.," "Dr.," "Col.," "Rev." No title or degree shall appear either before or after a candidate's names on the ballot. (E.C. § 13106) ◆ Change his/her name within one year prior to the election. If a candidate changes his/her name within one year of any election, the new name shall not appear on the ballot unless the change was made by marriage or by decree of any court. (E.C. § 13104)

ORDER OF CANDIDATE NAMES ON THE BALLOT

WHEN DETERMINED	<p>On December 14 the Secretary of State will conduct a random drawing of the alphabet and the Registrar of Voters will follow this same alphabet. Names of candidates will be arranged on the ballot in accordance with the random alphabet. (E.C. § 13112)</p> <p>Exception:</p> <p>If the office is that of State Senator or Member of the Assembly, and the district includes more than one county, the Registrar of Voters in each county shall conduct a drawing of the alphabet. The results of the drawing shall be known as a county randomized ballot and shall be used only to arrange the names of the candidates when the district includes more than one county. (E.C. § 13111)</p> <p>Those interested in observing the local random drawing are invited to the Registrar of Voters Office: Thursday, December 14, at 11 a.m.</p>
BALLOT ROTATION	<p>Rotated names will appear in the random order in the lowest numbered Assembly District in which the office appears; thereafter, for each succeeding Assembly District, the name appearing first in the last preceding Assembly District shall be placed last, the order of the other names remaining unchanged.</p> <p>The order of candidates' names for all other offices will not change. (E.C. § 13111)</p>

BALLOT DESIGNATION WORKSHEET

The Ballot Designation Worksheet Form is required for all candidates who want their occupation printed under their name on the ballot. It is filed at the same time as the Declaration of Candidacy. On this form the candidate will provide justification and documents (if any) to justify the specific designation requested. The listing of a designation on the ballot is OPTIONAL. Once filed, these forms are public information. If the candidate fails to file a Ballot Designation Worksheet, no designation shall appear under the candidate's name on the ballot. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.**

1. Fill in your name, office title you are running for and contact information.
2. Fill in your attorney's contact information.
3. Fill in the Proposed Ballot Designation, which shall match the designation on the Declaration of Candidacy, and two alternatives.
4. Fill in the justification for use of the proposed ballot designation, job title, employer, and information of person(s) that can verify this information.
5. Answer the 12 questions (if the answer to any of the questions is "yes", your designation is likely to be rejected).
6. Sign and date under penalty of perjury that information is true and correct.

- Words designating a **currently held elected position**; more than three words are allowed.

Acceptable: Member, ABC Water District

Governing Board Member, ABC School District

Not Acceptable: Governing Board Member/Parent

(Too many words; "Parent" is not part of elected position)

Governing Board President, ABC School District

(Too many words; "President" is not an elected position; "Member" is)

- **No more than three words** designating the current principal profession, vocation, or occupation, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. Geographical names are considered one word.

Acceptable: Board Member/Educator

Attorney/Small Businessman

Not Acceptable: Business Manager/Educational Consultant/Educator

(Too many words)

**The Secretary of State Ballot Designation Regulations
on the following pages detail Elections Code 13107.**

BALLOT DESIGNATION (continued)

For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:

(a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

(1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people.

(2) The word “incumbent” if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers and was elected to that office by a vote of the people.

(3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(4) The phrase “appointed incumbent” if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word “appointed” and the title of the office. In either instance, the candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.” However, the phrase “appointed incumbent” shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:

(A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.

(B) The word “incumbent” if the candidate is a candidate for the same office that he or she holds at the time of filing the nomination papers.

(C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(2) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:

(A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.

BALLOT DESIGNATION (continued)

(B) One of the following ballot designations: “Attorney,” “Attorney at Law,” “Lawyer,” or “Counselor at Law.” The designations “Attorney” and “Lawyer” may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(3) A designation made pursuant to subparagraph (A) of paragraph (1), or paragraph (2) shall also contain relevant qualifiers, as follows:

(A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words “City of.”

(B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words “County of.”

(C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words “City and County.”

(D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

(c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of his or her principal professions shall use one of the following ballot designations as his or her ballot designation: “Attorney,” “Attorney at Law,” “Lawyer,” or “Counselor at Law.” The designations “Attorney” and “Lawyer” may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

(e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:

(1) It would mislead the voter.

(2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.

(3) It abbreviates the word “retired” or places it following any word or words which it modifies.

(4) It uses a word or prefix, such as “former” or “ex-,” which means a prior status. The only exception is the use of the word “retired.”

(5) It uses the name of any political party, whether or not it has qualified for the ballot.

(6) It uses a word or words referring to a racial, religious, or ethnic group.

(7) It refers to any activity prohibited by law.

BALLOT DESIGNATION (continued)

(f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

(1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).

(2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate's name.

(g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.

(h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.

For your reference, Elections Code section 13107.3 is reproduced below:

(a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.

(b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.

(c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

For your reference, Elections Code section 13107.5 is reproduced below:

(a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

(1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.

(2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.

(3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

BALLOT DESIGNATION (continued)

(b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

For your reference, California Code of Regulations section 20711 is reproduced below:

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

(2) A designation of the office for which the candidate is seeking election;

(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

(4) The proposed ballot designation submitted by the candidate;

(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

BALLOT DESIGNATION (continued)

(C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;

(ii) The dates during which the candidate held such position;

(iii) A description of the work he or she performs in the position;

(iv) The name of the candidate's business or employer;

(v) The name and telephone number of a person or persons who could verify such information; and

(vi) A statement that the professions, vocations, or occupations relied upon to support the proposed ballot designation constitute the primary, main, or leading professions, vocations, or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at §20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code §13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code §13107(e), that request shall be accompanied by a Ballot Designation Worksheet.

CODE OF FAIR CAMPAIGN PRACTICES

The Code of Fair Campaign Practices Form is an optional form for all candidates. On this form the candidate pledges to conduct their campaign in accordance with the principles and practices listed. Once filed, these forms are public information.

PROVISIONS OF THE CODE OF FAIR CAMPAIGN PRACTICES

CHAPTER 5. Fair Campaign Practices

ARTICLE 1. General Intent

20400. The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

ARTICLE 2. Definitions¹

20420. As used in this chapter, "Code" means the Code of Fair Campaign Practices.

ARTICLE 3. Code of Fair Campaign Practices

20440. At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure, as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

20441. The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the election's officials in quantities and at times requested by the election's officials.

20442. The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

20443. Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

20444. In no event shall a candidate for public office be required to subscribe to or endorse the code.

¹**304.** "Campaign advertising or communication" means a communication authorized by a candidate or a candidate's controlled committee, as defined in Section 82016 of the Government Code, or by a committee making independent expenditures, as defined in Section 82031 of the Government Code, or by a committee formed primarily to support or oppose a ballot measure, as defined in Section 82047.5 of the Government Code, for the purpose of advocating the election or defeat of a qualified candidate or ballot measure through any broadcasting station, newspaper, magazine, outdoor advertising facility, direct mailing, or any other type of general, public, political advertising.

305. (c) "Candidate for public office," as used in Chapter 5 (commencing with Section 20400) of Division 20, means an individual who has qualified to have his or her name listed on the ballot of any election, or who has qualified to have written votes on his or her behalf counted by election officials, for nomination for, or election to, any state, regional, county, municipal, or district office which is filled at an election.

CANDIDATES STATEMENT OF QUALIFICATIONS GUIDELINES

(Elections Code Section 13307 Excerpts)

FILING PERIOD	The statement shall be filed in the Registrar of Voters Office when nomination documents are returned for filing. The statement is printed at candidate's expense and should reflect the candidate's qualifications. Deadline December 8, 2023 (E.C.13307)
WHERE	Registrar of Voters 5600 Overland Ave., Suite 100 San Diego, CA 92123
CONTENTS	The statement may contain the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate. (Some districts allow 250 or 400 words; please see the requirements for each office on pages 11-14, 16-21)
CONTENT RESTRICTIONS	Candidate statements shall be limited to a recitation of the candidate's own personal background and qualifications and shall not in any way make reference to other candidates or to another candidate's qualifications, character, or activities. The candidate statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations for non-partisan offices. Candidate photographs are not permitted. San Diego Unified School District see page 44. The Registrar of Voters shall not print or circulate any statement which violates Election Code Sections 13307 or 13308.
PUBLIC REVIEW PERIOD	Statements remain confidential until December 8 . Once the filing period has closed, a 10-day public examination period allows documents to be reviewed and copies purchased. Any voter of the jurisdiction in which the election is being held, or the elections official, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statements to be amended or deleted. The writ of mandate or injunction request shall be filed no later than the end of the 10- calendar-day public examination period.
LIABILITY	Nothing in this section shall be deemed to make any such statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing or contained in the Voter Information Pamphlet.
FORMAT	All statements must be submitted on, or attached to, the form provided by the Registrar of Voters. Please TYPE the statement SINGLE SPACED in BLOCK PARAGRAPHS . The following WILL NOT be permitted: <ul style="list-style-type: none"> ◆ Handwritten statement ◆ Copy from a fax machine ◆ Bold ◆ Multiple punctuation ◆ Lists ◆ Stars, bullets, graphics ◆ <i>Italics</i> ◆ ALL CAPITAL LETTERS ◆ <u>Underlines</u> ◆ Tables <p>San Diego Registrar of Voters requires you to email a word doc to candidatefiling@sdcounty.ca.gov If there are any discrepancies between the hard copy and the word doc, the hard copy will prevail.</p> <p>CANDIDATES ARE THEREFORE ADVISED TO CAREFULLY CHECK THEIR STATEMENTS FOR ERRORS IN SPELLING, PUNCTUATION AND GRAMMAR.</p> <p>The Registrar of Voters is authorized to make corrections only to the format of the statement to fit into the Voter Information Pamphlet template.</p>
WITHDRAWAL	The candidate statement may be withdrawn, but not changed, until 5 p.m. of the next business day after the close of the nomination period. Written request signed by the candidate must be received by the Registrar of Voters Office. (E.C. § 13307 (3))
CONFIDENTIAL	Candidates' statements shall remain confidential until the close of the nomination period. (E.C. § 13311)

CANDIDATES STATEMENT OF QUALIFICATIONS GUIDELINES

(Continued)

SPANISH, FILIPINO, VIETNAMESE & CHINESE TRANSLATIONS	<p>All Voter Information Pamphlet text, including candidate statements, are translated into Spanish, Filipino, Vietnamese, and Chinese. In addition to receiving an English Voter Information Pamphlet, registered voters may also request a pamphlet in Spanish, Filipino, Vietnamese, or Chinese.</p> <p>In addition, registered voters who were born in Spanish or Chinese speaking countries, the Philippines, or Vietnam, will also receive a pamphlet in the language of the country in which they were born in. This is in compliance with the Federal Voting Rights Act.</p> <p>On Election Day, Spanish, Filipino, Vietnamese and Chinese Voter Information Pamphlets will be available at every polling location.</p>
COST	<p>Candidate statements are paid for at the time they are filed. All money is held in a Trust Fund and if, for any reason, the statement is not printed, the money will be refunded.</p> <p>The cost is calculated to recover expenses for translation into four languages, typesetting, printing, addressing, labor, and mailing, of the candidate statements.</p> <p>Candidate statements may be paid by check or with credit card.</p>
INDIGENT CANDIDATES	<p>Candidates who believe they are indigent must meet California guidelines regarding poverty level. Statement of Financial Worth forms are available at the elections office and will be furnished upon request. The Statement of Financial Worth is a public record and is available for review. If it is determined that the candidate is not indigent, the candidate shall, within 3 days of notification by the election's office, be required to withdraw the candidate's statement or pay the requisite estimated costs. The elections office is not obligated to print and mail the statement if payment is not received.</p>

Candidate Statement of Qualifications for Congress, State Senate and State Assembly Candidates

Candidates for Congress, State Senate and State Assembly can submit a 250-word Candidate Statement of Qualifications for inclusion in the Voter Information Pamphlet. Candidates for **State Senate** and **State Assembly** must agree to the voluntary spending limits of Prop 34 and indicate this by checking the appropriate box on Form 501 in order to have a statement in the Voter Information Pamphlet.

In addition, all candidates must agree to:

- Format guidelines and other criteria as explained in this Guide.
- Submit and pay the cost of the statement no later than **December 8, 2023**.

MULTI-COUNTY OFFICES: IF YOU ARE A CANDIDATE FOR AN OFFICE TO BE ELECTED IN MORE THAN ONE COUNTY, AND YOU WISH TO SUBMIT A CANDIDATE STATEMENT OF QUALIFICATIONS; IT IS YOUR RESPONSIBILITY TO CONTACT EACH COUNTY FOR COST AND FILING DEADLINE.

WORD COUNT GUIDELINES

(Elections Code Chapter 1, General Provisions, Section 9)

The following guidelines are used by the Registrar of Voters Office for counting words on candidate statements. The guidelines do not apply to ballot designations for candidates. If the text exceeds the specified 200-, 250- or 400-word limit, the author will be asked to delete words or change the text until the statement conforms to the requirements.

9. (a) Counting of words, for purposes of this code, shall be as follows:

- (1) Punctuation is not counted.
- (2) Each word shall be counted as one word except as specified in this section.
- (3) All proper nouns, including geographical names, shall be considered as one word.
Example: "County of San Diego" shall be counted as one word.
- (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
Example: "PTA" shall be counted as one word.
- (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (6) Dates shall be counted as one word.
- (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
- (8) Telephone numbers shall be counted as one word.
- (9) Internet Web site addresses shall be counted as one word.

(b) This section shall not apply to counting words for ballot designations under Section 13107.

CANDIDATE STATEMENT OF QUALIFICATIONS EXAMPLE

This is an example of an acceptable format to be used in a candidate's statement of qualifications. Please review the guidelines for the content of the statement.

JURISDICTION NAME IN CAPITAL LETTERS Division/District/Office No. in Upper & Lower Case	
CONNOR STARK Artist * (Optional)	Age: ## (Optional)
<p>I am running for the governing board of the Washington Unified School District because I feel I can bring a balance to the board. I attended local schools, graduating from Washington High School in 1980. I am married and currently have two children attending schools in the district, have a private dental practice and oversee the daily operation and finances of our family-owned business.</p> <p>I own and operate my own dental business, so I am aware of the need to operate within a budget. With proper distribution of resources and educational materials, I am convinced we can offer quality education to all students within the district.</p> <p>I am looking forward to serving you on the Washington Unified School District Governing Board. Thank you for your vote.</p>	
CS-999-9	SD 000-00

***Does not have to match ballot designation if one is provided on the Declaration of Candidacy.**

SAN DIEGO UNIFIED SCHOOL DISTRICT

CANDIDATE STATEMENT EXCEPTIONS

LIMITATIONS	Candidates are limited to the paragraph format restrictions as explained in the Candidate's Statement of Qualifications Guidelines.
PHOTOGRAPH	Candidates can have their photograph printed in the Voter Information Pamphlet, along with the statement. For best results, this should be a 5" x 7" black & white glossy (color does not reproduce well), showing just the head and shoulders of the candidate. Anything else submitted will be cropped to fit. The photograph will then be reduced to fit in the pamphlet.
COST	The candidate shall pay the cost to have the statement printed in a Primary Election and the District shall pay the cost in a General Election. This is in accordance with a Board Resolution dated September 14, 1982. The cost for each district is shown on page 20 for this office.

NOTICE TO CANDIDATES REGARDING USE OF QUOTATIONS AND NAMES IN STATEMENT OF CANDIDATE QUALIFICATIONS

San Diego Municipal Code Section 27.0620 provides instructions about the Statement of Candidate's Qualifications.

Subsection (c) provides that the statement may include the use of a quotation from an individual, an organization, and publications. Use of the quotation requires written authorization from the individual, as well as the organization. The consent of an organization must be signed by an officer or other duly authorized representative of the organization. If the quotation is from a publication, a copy of the publication may be provided instead of a letter. All authorizations must be filed at the same time as the statement of qualifications, or the quotation will not be permitted in the statement.

Subsection (d) provides that the statement may include the names of family members and that any other names included in the statement must be authorized in writing by the individual or organization whose name is included in the statement, and that such authorization shall be filed at the same time that the statement is filed.

The City Clerk's Office interprets this section to mean that the use of another individual's name in the statement, if not that of a family member, must be accompanied by a letter of authorization. The use of an organization's name, if included as an endorsement, must also be accompanied by a letter. Organizational names included in the statement as biographical information – such as the business names of former or current employers, colleges and universities attended, organizational memberships, affiliations or awards, and similar references – will not be subject to the authorization requirement.

Candidates are further reminded that the statement is a description of the candidate's qualifications. References to other candidates, officeholders and opponents are prohibited by Section 27.0621 of the San Diego Municipal Code.

The City Attorney has reviewed this interpretation and finds it to be a reasonable interpretation of these code sections.

Note:

The required documentation must be filed at the same time as the Candidate Statement.

PUBLIC REVIEW PERIOD

IMPORTANT NOTICE

PUBLIC REVIEW PERIOD FOR THE MARCH 5, 2024 PRIMARY ELECTION

State law provides for a “public review period” of all candidates’ statements of qualifications, and other materials before printing the Voter Information Pamphlet.

The California Elections Code further defines this review period, with a distinct period for each document filed with the Registrar of Voters.

During this period, any voter who believes any portion of these materials to be false, misleading, or inconsistent with state law may seek a writ of mandate or injunction requiring any or all of the material to be amended or deleted.

Any court challenges must be resolved 67 days (**December 29, 2023**) before Election Day in order for there not to be any delays in printing the ballot and impacting the administration of the election.

These periods are as follows:

Ballot Occupational Designations for Local Candidates*

December 9 - 18 Candidates filed by December 8

December 14 - 25 Candidates filed by December 13, (during the 5-day extension)

Candidates’ Statements of Qualifications for Local Offices*

December 9 - 18 Candidates filed by December 8

December 14 - 25 Candidates filed by December 13, (during the 5-day extension)

***The following offices should contact the Secretary of State for deadlines:**

U.S. Senate, Congress, State Senate & State Assembly

NOTE:

The dates for any of the incorporated/charter cities may be different (Please contact City Clerk for details).

All documents will be available for public review at the Registrar of Voters office during regular business hours.

WRITE-IN CANDIDATES

Candidates who desire to be a write-in candidate and have their name written on the ballot of an election shall fulfill the requirements of Part 3 of the Elections Code, commencing at Section 8600. Write-in candidates must meet all qualifications of the office to which they are seeking the nomination. The name of the qualified write-in candidate is not printed on the ballot.

Exception: County offices see page 47.

FILING REQUIREMENTS	<p>Anyone seeking to be a write-in candidate for any office appearing on the ballot must file:</p> <ol style="list-style-type: none"> 1. A statement of write-in candidacy which contains the following: <ul style="list-style-type: none"> ◆ Candidate's name, ◆ Candidate's residential address, ◆ A declaration stating that they are a write-in candidate, ◆ The title of the office which they seek, ◆ The date of the election, ◆ Candidate's 10-year political party preference, if running for a voter-nominated office, <p>In addition, candidates for San Diego Unified School District must also include:</p> <ul style="list-style-type: none"> ◆ Date and place of birth ◆ Occupation ◆ Past residences for a period of four years 2. A signed Oath or Affirmation of Allegiance (<i>E.C. § 200; Cal. Constitution Art. XX, § 3</i>) 3. The requisite number of signatures on the nomination papers for that office, and a circulator's affidavit. Signers and circulators must meet the same qualifications as for regular nomination papers. (<i>E.C. § 8602, 8603</i>)
HOW ELECTED	<p>EXCEPTION: County Offices please see page 47.</p> <p>In order to be elected to any nonpartisan office, the write-in candidate must receive over 50% of the votes cast for that office. If no candidate receives over 50%, the top two candidates will run off in the General Election. Candidates for San Diego Unified, Grossmont-Cuyamaca Community College District and San Diego Community College Districts cannot be elected in the Primary Election. The top two candidates must face each other in the General Election.</p> <p>Write-in candidates for voter-nominated office may only appear on the Primary Election ballot. A write-in candidate from the primary election is eligible to have his or her name on the ballot in the general election only if that candidate is one of the top-two vote-getters at the Primary Election. (<i>E.C. § 8605</i>)</p>
FILING FEE	<p>No fee or charge shall be required of a write-in candidate . . . (<i>E.C. § 8604</i>)</p> <p>Exception: Candidates for San Diego Unified School District must pay the required filing fee and/or submit signatures in lieu of filing fee. (<i>San Diego Municipal Code § 27.0321, 27.0322</i>)</p>
FILING PERIOD	<p>January 8 – February 20</p> <p>The statement and nomination papers shall be available on the 57th day prior to the election and shall be filed with the Registrar of Voters not later than the 14th day prior to the election. (<i>E.C. § 8601</i>)</p> <p>Financial Disclosure: Please refer to Financial and Campaign Disclosure Information starting on page 48 for reporting requirements.</p>
ELECTION RESULTS	<p>Write-in election results are not determined until the canvass is completed. California election law allows a prescribed number of days for the conduct of the official canvass. During the official canvass, write-in ballots must be individually reviewed to determine if the write-in vote is for a qualified/unqualified write-in candidate and whether a voter has overvoted. Write-in votes are counted and certified in an election only if qualified candidates have filed the required nomination documents with the elections official.</p>

WRITE-IN CANDIDATES (Continued)

Write-In Timeline for County Offices

During the November 2018 Gubernatorial General Election, Measure D was adopted by a majority of voters which amended the County Charter. The amendment requires all county offices, as specified, to be elected under a “Top-Two” format. In addition, the amendment established particular requirements regarding write-in candidates which the County Registrar of Voters is required to implement. To meet this obligation, the County Registrar of Voters has adopted, and will enforce, the following rules for those seeking to be a write-in candidate for county offices:

- A. Should three or more candidates file for a county office by the 88th day before the primary election and qualify to participate in the primary election for one elective office by the 68th day prior to the primary election, the write-in filing period would follow California Elections Code. That is, the write-in filing period would begin 57 days before the primary election and end on the 14th day before the primary election. These dates are as follows:

January 8, 2024 Write-In Period Begins

February 20, 2024 Write-In Period Deadline

- B. Should two or fewer candidates file for a county office by the 88th day before the primary election and the incumbent is one of these two candidates, the write-in filing period would begin 87 days before the primary election and end on the 68th day before the primary election. If a candidate or candidates qualify as a write-in during this period, resulting in three or more candidates, the write-in filing period will be extended to the 14th day before the primary election. These dates are as follows:

December 9, 2023 Write-In Period Begins

December 28, 2023 Write-In Period Deadline

February 20, 2024 Write-In Period Extended Deadline (if necessary)

- C. Should two or fewer candidates file for a county office by the 88th day before the primary election and the incumbent does not file for reelection, the write-in filing period would begin 82 days before the primary election and end on the 68th day before the primary election. If a candidate or candidates qualify as a write-in during this period, resulting in three or more candidates, the write-in filing period will be extended to the 14th day before the primary election. These dates are as follows:

December 14, 2023 Write-In Period Begins

December 28, 2023 Write-In Period Deadline

February 20, 2024 Write-In Period Extended Deadline (if necessary)

Authority – San Diego County Charter Section 401.3

When there are more than two candidates that qualify to participate in the primary election for one elective office, including write-in candidates, the two candidates who receive the highest number of votes in the primary are the candidates in the general election, and the one who receives the higher number of votes in the general election is elected. In the event there are two or fewer candidates who qualify to participate in the primary election for one elective office, including write-in candidates, the office shall be voted upon at the general election and not the primary election. Write-in candidates are permitted to participate in the primary election. However, no write-in candidates are permitted to participate in the general election except in circumstances where there are two or fewer total candidates who qualify to participate in the primary election and one or both qualified candidates is a write-in candidate. When one or two write-in candidates qualify to participate in a primary election with two or fewer total candidates, the names of the write-in candidates who qualified to participate in the primary election shall be printed on the general election ballot in the same manner as non-write-in candidates who qualify for the general election. The County shall establish rules governing qualification and filing dates for write-in candidates including, but not limited to, ensuring the deadline to qualify as a write-in candidate precedes the printing of ballots and does not otherwise interfere with the county’s administration of the election. (Amended, effective 12-31-80, Operative 7-1-81) (Amended, effective 9-11-06) (Amended, effective 11-6-18)

CHAPTER 4

Financial Disclosure

CANDIDATE/TREASURER SEMINAR

CAMPAIGN DISCLOSURE SCHEDULE

FINANCIAL AND CAMPAIGN DISCLOSURE INFORMATION

WHERE TO FILE CAMPAIGN DISCLOSURE STATEMENTS

FPPC FAST FACTS ON GETTING STARTED





Candidate/Treasurer Webinar

Presented by the Fair Political Practices Commission

The California Fair Practices Commission and the County of San Diego Registrar of Voters invite you to attend a *free* webinar for Candidates & Treasurers.

FPPC presenters will explain candidate, political treasurer, and committee duties as defined by the Political Reform Act. The training will cover topics including initial campaign forms and filing schedules, contribution, and expenditure rules, reporting obligations, advertising disclaimers, and post- election activities.

Date & Time

Tuesday

December 12, 2023

7:00 pm - 9:00 pm

RSVP Contact

FPPC

seminars@fppc.ca.gov

**Please access the FPPC's
Website to register for the webinar!**

www.fppc.ca.gov

CAMPAIGN DISCLOSURE SCHEDULE

Filing Schedule for Candidates and Controlled Committees for Local Office

DEADLINE/ TYPE OF STATEMENT	PERIOD COVERED BY STATEMENT	FORM	NOTES
January 31, 2024** <i>Semi-Annual</i>	* - 12/31/23	460	<ul style="list-style-type: none"> ✓ All committees must file this statement. (see below) ✓ May be filed on January 25, 2024
Within 24 Hours <i>Contribution Reports</i>	12/6/2023 - 3/5/2024	497	<ul style="list-style-type: none"> ✓ File if a contribution of \$1,000 or more in the aggregate is received from a single source. ✓ File if a contribution of \$1,000 or more in the aggregate is made to <i>another</i> candidate or measure being voted upon March 5, 2024. ✓ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 within 48 hours from the time the contribution is received. ✓ File by personal delivery, email, guaranteed overnight service or fax. The committee may also file online, if available.
January 25, 2024 <i>1st Pre-Election</i>	1/1/24 - 1/20/24	460 or 470	<ul style="list-style-type: none"> ✓ Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
February 22, 2024 <i>2nd Pre-Election</i>	1/21/24 - 2/17/24	460	<ul style="list-style-type: none"> ✓ All committees must file this statement. ✓ File by personal delivery or guaranteed overnight service. The committee may also file online, if available.
July 31, 2024 <i>Semi-Annual</i>	2/18/24 - 6/30/24	460	<ul style="list-style-type: none"> ✓ All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2024.

Additional Notes:

- ***Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- ****Deadlines:** Due to the election being held earlier in the year, the deadline for the first Pre-election statement for calendar year 2024 is earlier than the deadline for the semi-annual statement for the calendar year 2023. A candidate/committee may file the 2023 semi-annual statement on January 25, 2024.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for a Form 497 that is due the weekend before the election, or to any Form 496. Such reports must be filed within 24 hours regardless of the day of the week.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470 (2024):** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2024 and do not have an open committee may file Form 470 on or before **January 25, 2024**. If the candidate raises or spends \$2000 or more, later during the calendar year, a Form 470 Supplement and a Form 410 must be filed.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements and reports are public documents. Campaign manuals and instructional materials are available at fppc.ca.gov. Click on Learn, then Campaign Rules.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
 - **462:** This form must be emailed to the FPPC within 10 days.
 - **496:** This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.

FINANCIAL AND CAMPAIGN DISCLOSURE INFORMATION

**THIS SECTION IS FOR GENERAL INFORMATION ONLY
AND DOES NOT HAVE THE EFFECT OF LAW, REGULATION OR RULE.**

In case of conflict, the law, regulation, or rule will apply. This section is not comprehensive and does not detail all filing requirements and obligations. For comprehensive information, refer to your legal advisor, consult a Fair Political Practices Commission (FPPC) manual, or contact the FPPC at 866-275-3772, if you prefer, you can email them for advice at advice@fppc.ca.gov.

The following information is meant to help candidates, officeholders, and political committees comply with federal, state, and local political finance laws. Read it carefully and use the resources prescribed before you begin any financial activity that might be considered political in nature.

Failure to file appropriate statements and reports in compliance with the election laws described below can result in substantial criminal, civil, and administrative penalties. Failure to file within the prescribed deadlines can lead to late filing penalties for each day the statement is late.

2 C.C.R. §§ 18438-18438.8 sometimes referred to as the **Levine Act**, requires elected officials to recuse themselves in some circumstances from matters involving licenses, permits, or other entitlements for use if the official has accepted, solicited, or directed contributions of \$250 or more in the previous year from a participant in the license, permit, or entitlement for use or their agent. Candidates for elected office should scrupulously keep track of contributions over \$250 that they have received, including the donor's identity and affiliations. Candidates should familiarize themselves with Section 84308 and the Fair Political Practices Commission's interpretive regulations.

<p>ALL CANDIDATES</p>	<p>The Federal Election Campaign Act (2 U.S.C. Section 441b) prohibits contributions from foreign nationals, national banks, or national corporations in connection with any local, state, or federal election for political office.</p> <p>The Political Reform Act (Title 9 of the Government Code) was adopted by voter initiative in 1974 and has been periodically amended by state legislation and through ballot initiatives. The Act, in part, provides that:</p> <ul style="list-style-type: none"> ◆ Receipts and expenditures in election campaigns should be fully and truthfully disclosed in order that the voters may be fully informed and improper practices may be inhibited. (<i>Gov. Code Sec. 81002 (a)</i>) ◆ Assets and income of public officials which may be materially affected by their official actions should be disclosed and in appropriate circumstances the officials should be disqualified from acting in order that conflicts of interest may be avoided. (<i>Gov. Code Sec. 81002 (c)</i>) <p>The Political Reform Act is administered by the Fair Political Practices Commission (FPPC) which provides the Registrar of Voters with information manuals, instruction sheets, and disclosure forms that must be used in order for candidates, officeholders, and committees to comply with the Act.</p> <p>The Registrar of Voters provides these items in financial information packets available to all candidates, officeholders, and committees that might have filing obligations with the Registrar of Voters. Please obtain and refer to those packets for information and guidelines regarding financial disclosure requirements of the Act.</p> <p>Note: Some disclosure requirements must be met prior to the solicitation or receipt of any contribution or loan, and prior to use of any of the candidate's personal funds in support of their campaign. Please examine materials provided carefully so that compliance with the law is made.</p>
<p>LOCAL REQUIREMENTS</p>	<p>Local jurisdictions may adopt local ordinances that impose requirements on officeholders, candidates, and committees active only in their jurisdictions. Local jurisdictions may also impose contribution limitations in elections within their jurisdictions. These requirements and limitations are in addition to state requirements. A local campaign ordinance, however, never preempts state law.</p> <p>All city, county and state officeholders, candidates and committees must report contributions and expenditures on the FPPC's forms and comply with disclosure requirements/filing deadlines set forth in the Political Reform Act.</p> <p>Adjusted 2023 County Contribution Limit = \$1000 per county primary & general election. County Offices Only (Board of Supervisors, Assessor/Recorder/County Clerk, District Attorney, Sheriff, Treasurer/Tax Collector and County Board of Education). For the County Election Campaign Finance & Control Ordinance, please go to sdvote.com.</p> <p>San Diego County Registrar of Voters is pleased to announce an online filing feature for the campaign financial disclosure website. This feature provides the capability for a filer to complete and submit campaign finance disclosure forms online. This free online service is available to any local elected official, candidate, or committee required to file campaign disclosure documents with the County. Online filing becomes mandatory once the \$10,000 threshold is met; please go to sdvote.com for more information.</p>

FINANCIAL AND CAMPAIGN DISCLOSURE INFORMATION (Continued)

FEDERAL REQUIREMENTS	Provisions of the Political Reform Act (described under "ALL CANDIDATES") DO NOT apply to elections for federal office, including seats in the U.S. Senate or House of Representatives. Candidates for federal office and committees that participate in federal campaigns are subject to federal disclosure requirements . Assistance for federal candidates and committees may be obtained from the Federal Election Commission at the address and telephone number shown below.	
IMPORTANT ADDRESSES, TELEPHONE NUMBERS, AND WEBSITES	SAN DIEGO COUNTY Registrar of Voters Campaign Services 5600 Overland Ave., Suite 100 San Diego CA 92123 Phone: (858) 505-7260 Fax: (858) 505-6876 Internet: sdvote.com <ul style="list-style-type: none"> • Local Committees and Candidates • Forms and Manuals • Filing Schedules • Review and Copy Filed Reports 	SECRETARY OF STATE Political Reform Division 1500 11th Street, Room 495 Sacramento CA 95814 Phone: (916) 653-6224 Fax: (916) 653-5045 Internet: sos.ca.gov <ul style="list-style-type: none"> • Committee Identification Numbers • Termination of Committees
	FEDERAL ELECTIONS COMMISSION 999 E Street NW Washington DC 20463 Phone: (800) 424-9530 Internet: fec.gov <ul style="list-style-type: none"> • Federal Campaign Disclosure • Contributions prohibited from National Banks, National Corporations and Foreign Nationals 	FAIR POLITICAL PRACTICES COMMISSION 1102 Q Street, Suite 3000 Sacramento CA 95811 Phone: (866) 275-3772 (Toll Free) Fax: (916) 322-0886 Internet: fppc.ca.gov <ul style="list-style-type: none"> • Campaign Disclosure • State Contribution Limits • Conflict of Interest Disclosure • Lobbying Disclosure • Conflict of Interests Disqualification • Proper Use of Campaign Funds <p style="text-align: center;">To Report a Violation (Anonymous calls are accepted) (866) 275-3772 (Toll Free)</p>
	STATE FRANCHISE TAX BOARD (800) 338-0505 Internet: ftb.ca.gov <ul style="list-style-type: none"> • Committee Tax Status • Tax Deductible Contributions • Charitable Non-Profit Groups • Any Other Tax-Related Questions 	
	INTERNAL REVENUE SERVICE (800) 829-1040 Internet: irs.gov <ul style="list-style-type: none"> • Federal Taxpayer I.D. Numbers • Any Other Tax Related Questions 	

For information on campaign disclosure requirements, please contact:

Fair Political Practices Commission
 (866) 275-3772
 (Toll Free)

OR

Campaign Services
 Registrar of Voters
 County of San Diego
 (858) 505-7260

FINANCIAL AND CAMPAIGN DISCLOSURE INFORMATION

(Continued)

Campaign Statement Filing Requirements	<p>The Political Reform Act of 1974 requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state ballot measures who control a ballot measure committee, and committees supporting or opposing state and local candidates, all measures, and petition circulation drives to file campaign disclosure statements disclosing contributions received and expenditures made.</p> <p>Candidates who anticipate receiving less than \$2,000 during the entire calendar year, exclusive of the costs of the filing fee and/or Statement of Qualifications if paid from personal funds, may reduce their filing obligation by filing a Form 470 (Officeholder and Candidate-Short Form). If there are any contributions or expenditures, a Form 501 (Candidate Intention Statement), must be filed and records of contributions and expenditures must be maintained. No further campaign statements need be filed for this election unless the \$2,000 threshold is reached. (<i>Gov. Code Sec. 84206</i>)</p> <p>If, after filing a Form 470, the candidate's or officeholder's total contributions or total expenditures for the calendar year reach \$2,000, a Form 470 Supplemental must be filed and notification must be provided to the other candidates for the same office.</p> <p>Additionally, a Form 410 (Statement of Organization), needs to be filed and a Form 460 (Recipient Committee Statement <i>Long Form</i>), must be filed for the appropriate reporting periods.</p>
Termination of Filing Requirements	<p>Candidates, officeholders, and committees DO NOT automatically terminate their filing requirements when activity ceases or when an officeholder vacates the office. An individual who qualifies as a candidate maintains that status until any potential campaign activity which may be required to be disclosed ceases.</p> <p>After the election, a candidate's future filing obligations usually are determined by whether he or she won or lost. A primarily formed committee will often choose to close (terminate) its committee. However, the law does not require any local candidate or committee to terminate.</p> <p>A defeated candidate who filed the campaign statement short form, Form 470, has no further reporting obligations after the election as long as less than \$2,000 was raised or spent during the calendar year.</p> <p>Defeated candidates with committees who wish to use the money remaining in the campaign bank account for a future election to the same office, must:</p> <ul style="list-style-type: none"> • File a new Form 501 (Candidate Intention Statement), and • Amend the Form 410 (Statement of Organization). <p>To use the funds for a future election for a different office, the candidate must:</p> <ul style="list-style-type: none"> • File a new Form 501 • Open a new campaign bank account, and • File a new Form 410 for the future election. <p>In either event, this must be done no later than 90 days from the closing date for the postelection filing period or within 90 days from the date of leaving office (defeated incumbents), whichever occurs last, or the funds will become "surplus" campaign funds and will be subject to restrictions.</p> <p>Please refer to the appropriate Fair Political Practices Commission manual for reporting requirements for successful candidates, defeated candidates, primarily formed committees, and the guidelines for terminating a campaign committee.</p>
Campaign Expenditures From a Candidate's Personal Funds	<p>All money intended for use in the campaign, including personal funds, must be deposited in a campaign account. All campaign expenditures for the specific office must be made from the specified bank account. The funds in the account may not be used in connection with any other office sought.</p>
Statements are Public Record	<p>All statements filed are a matter of public record. Redacted statements may be viewed online at sdvote.com. Un-redacted statements may be inspected at the Registrar of Voters Office by anyone, and copies can be purchased at ten cents (.10) per page.</p>
Audits	<p>Chapter 10 of the Political Reform Act provides the guidelines for an ongoing program of mandatory audits. The program encompasses campaign statements filed by all candidates for elective office, from statewide office to special local jurisdictions. The majority of the audits are conducted by a special unit of the Franchise Tax Board.</p>

FINANCIAL AND CAMPAIGN DISCLOSURE INFORMATION

(Continued)

Late Fees/ Fines/ Penalties	<p>Filing after a deadline may lead to late filing penalties of \$10 for each day the statement is late. Committees that fail to file are subject to administrative penalties of up to \$5,000 per violation. With the exception of the 2nd pre-election statement (which must be hand delivered or guaranteed overnight delivery), statements must be hand delivered or postmarked as first-class mail by the due date. Certified mail is recommended but not a requirement. (Gov. Code Sec. 81007 & 91013)</p> <p>Violations of the campaign disclosure law may result in criminal prosecution by the State Attorney General, County District Attorney or civil action by the Fair Political Practices Commission, the District Attorney, or a private citizen. (Gov. Code Section 91001 et seq.)</p> <p>It is the responsibility of candidates and/or committees to be aware of and to file the required campaign disclosure statements in a correct and timely manner. As a courtesy, the County of San Diego Registrar of Voters mails reminder notices to candidates who, based on nomination documents, appear to have a campaign disclosure filing requirement.</p> <p>If a candidate and/or committee with a campaign disclosure filing obligation fails to file in a timely manner, the non-receipt of a reminder notice <u>MAY NOT</u> be utilized (or rationalized) as the reason for late or non-filing.</p> <p style="text-align: center;">FILING IS THE RESPONSIBILITY OF THE CANDIDATE AND/OR COMMITTEE!</p>
Late Contribution and/or Late Independent Expenditure Reports	<p>Each candidate or committee that makes or receives a late contribution (including a loan) of \$1,000 or more or makes a late independent expenditure of \$1,000 or more between December 6, 2023, and March 5, 2024, shall report it WITHIN 24 HOURS by personal delivery, fax, email, guaranteed overnight service or online, if available. (Gov. Code Sec. 84203 (b))</p>
Campaign Funds	<p>All contributions must be segregated and shall not be commingled with personal funds of the recipient or any other person. (Gov. Code Sec. 84307)</p>
Contributions/ Expenditures	<p>No monetary contribution of \$100 or more shall be made or received in cash. No expenditure of \$100 or more shall be made in cash. (Gov. Code Sec. 84300 (a), (b))</p>
“Candidate”	<p>“Candidate” means an individual who is listed on the ballot or who has qualified to have write-in votes on his or her behalf counted by election officials, for nomination or for election to any elective office, or who receives a contribution or makes an expenditure or gives his or her consent for any other person to receive a contribution or make an expenditure with a view to bringing about his or her nomination or election to any elective office, whether or not the specific elective office for which he or she will seek nomination or election is known at the time the contribution is received or the expenditure is made and whether or not he or she has announced his or her candidacy or filed a declaration of candidacy at such time. An individual who becomes a candidate shall retain his or her status as a candidate until such time as that status is terminated pursuant to Section 84214. (Gov. Code Sec. 82007)</p>
“Committee”	<p>“Committee” means any person or combination of persons who directly or indirectly does any of the following:</p> <ul style="list-style-type: none"> a) Receives contributions totaling \$2,000 or more in a calendar year. b) Makes independent expenditures totaling \$1,000 or more in a calendar year; or c) Makes contributions totaling \$10,000 or more in a calendar year to or at the behest of candidates or committees. <p>The term “contribution” includes monetary payments, loans and non-monetary goods or services. A person or combination of persons that becomes a committee shall retain its status as a committee until such time as that status is terminated pursuant to Section 84214. (Gov. Code Sec. 82013)</p> <p>A committee receiving \$2,000 or more must file a Form 410 (Statement of Organization) within ten days of receipt.</p>
“Controlled Committee”	<p>“Controlled Committee” means a committee that is controlled directly or indirectly by a candidate or state measure proponent or that acts jointly with a candidate, controlled committee, or state measure proponent in connection with the making of expenditures. A candidate or state measure proponent controls a committee if he or she, his or her agent, or any other committee he or she controls has a significant influence on the actions or decisions of the committee. (Gov. Code Sec. 82016)</p>

FINANCIAL AND CAMPAIGN DISCLOSURE INFORMATION

(Continued)

FORM 410	<u>Statement of Organization/Termination.</u> For use in organizing a committee, amending a Form 410, or termination of a committee.
FORM 460	<u>Recipient Committee Campaign Statement – Long Form.</u> For use by recipient committees which receive a cumulative contribution of \$100 or more from a single source and/or officeholder not eligible to file a Form 470 or who is filing jointly with one or more controlled committees. A controlled committee is one which is controlled directly or indirectly by a candidate, or which acts jointly with a candidate or controlled committee in connection with the making of expenditures.
FORM 470	<u>Officeholder and Candidate Campaign Statement – Short Form.</u> For use if less than \$2,000 has been raised or spent by or on behalf of the candidate, and he/she anticipates raising or spending less than \$2,000 for his/her candidacy for the entire calendar year.
FORM 470 Supplement	<u>Officeholder and Candidate Campaign Statement – Supplement.</u> For use only if the candidate filed a Form 470 stating they would raise or spend less than \$2,000 and then later exceeds the limit.
FORM 496	<u>24 Hour Independent Expenditure Report.</u> For use by committees that make an “independent” expenditure during the 90 days immediately preceding the election. The (aggregated) expenditure must expressly advocate the election, nomination, or defeat of a clearly identified candidate, or the qualification, passage, or defeat of a clearly identified measure. Furthermore, this expenditure cannot be made to or at the behest of the affected candidate or committee. If it is, the expenditure is then an “In-Kind Contribution.”
FORM 497	<u>Late Contribution Report.</u> For use by candidates or committees that receive within the 90 days before an election or on the date of the election, a contribution (including loans or any combination of monetary and non-monetary contributions) that totals \$1,000 or more from a single source.
FORM 501	<u>Candidate Intention Statement.</u> For use by candidates prior to solicitation or receipt of any contributions, or expenditure of any personal funds used for the election, with the exception of filing fees and/or a candidate statement of qualifications.
FORM 700	<u>Statement of Economic Interests.</u> For use to publicly disclose personal assets and income. Candidates must file this form with their nomination papers. Once elected <u>ALL</u> “office holders” must file this report annually.
All the forms above may be downloaded from the Fair Political Practices Commission at: fppc.ca.gov	

COMMON FILING REQUIREMENTS

Candidates and committee treasurers are encouraged to become familiar with all of the disclosure requirements and FPPC forms. However, many local candidates and committees raise and spend money only in connection with a particular election and then terminate their filing obligations. These candidates and committees are likely to file only a few of the FPPC’s many campaign forms.

A list of these forms is provided below:

Candidates who spend <u>LESS than \$2,000</u> <ul style="list-style-type: none"> • Form 501 – Candidate Intention Statement • Form 470 – Officeholder/Candidate Campaign Statement - Short Form 	Candidates who spend <u>\$2,000 or MORE</u> <ul style="list-style-type: none"> • Form 501 – Candidate Intention Statement • Form 410 – Statement of Organization (also used for “Termination”) • Form 460 – Recipient Committee Campaign Statement • Form 497 – Late Contribution Report (used for “24-hour reporting” requirement)
Primarily Formed Committees for Local Candidates <ul style="list-style-type: none"> • Form 410 – Statement of Organization (also used for “Termination”) • Form 460 – Recipient Committee Campaign Statement • Form 496 – Late Independent Expenditure Report • Form 497 – Late Contribution Report 	

WHERE TO FILE CAMPAIGN DISCLOSURE STATEMENTS

* This chart applies to **Local** candidates **ONLY**, not Federal or State offices.

Form Number	When to File:	Original Filed Here:	Copies Filed Here:
501	Before any money is raised or spent	San Diego County Registrar of Voters	N/A
410	Within 10 days of receiving \$2,000 in contributions	Secretary of State's Office Political Reform Division 1500 11 th Street, Room 495 Sacramento, CA 95814-5701	San Diego County Registrar of Voters
Amended 410	Within 10 days of whenever changes on the original 410 need to be made		
460	According to the schedule on page 50	San Diego County Registrar of Voters	N/A
470	On or before the due date for the First Pre-Election Report; January 25, 2024		
470 Supplement	Within 48 hours of receiving a contribution or making an expenditure of \$2,000 (This form is required only if the candidate filed a Form 470 stating they would raise or spend less than \$2,000 and then later exceeds the limit.)		Sec. of State and Each opponent for same office
496	Within 24 hours of a \$1,000 independent expenditure being made during the 90 days immediately preceding the election		N/A
497	In the 90 days before an election or on the date of the election this form must be filed as follows: <ul style="list-style-type: none"> Within <u>24 hours of receiving or making contribution of \$1,000 or more.</u> OR <ul style="list-style-type: none"> Within <u>48 hours of receiving a late non-monetary or in-kind contribution</u> This is required when contributions cumulatively total \$1,000 or more from a single source.		
700	Candidates – Must file no later than December 8, 2023		

Filing procedures are different for Federal, Statewide, State Senate, and State Assembly candidates.

- For filing requirements, candidates for “state” offices are encouraged to contact the Secretary of State's Office and the Fair Political Practices Commission:
sos.ca.gov or fppc.ca.gov
- For filing requirements, candidates for Federal offices should contact the Federal Elections Commission:
fec.gov

Note: Unsigned forms are incomplete and not considered filed until they are signed.

CHAPTER 5

Campaign Information

VOTING BY MAIL

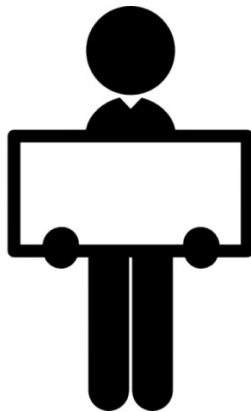
POLITICAL ADVERTISEMENTS, MASS MAILINGS AND SIMULATED BALLOT REQUIREMENTS

SERVICES TO CANDIDATES

STATE SIGN INFORMATION

COUNTY SIGN INFORMATION

CITIES SIGN CONTACTS



VOTING BY MAIL

REGISTERED VOTERS WILL RECEIVE A BALLOT IN THE MAIL.

Per Assembly Bill 37 (2021), Every registered voter in San Diego County will receive a ballot in the mail for the March 5, 2024, Primary Election.

Will there be Voter Centers on Election Day?

A complete list of Ballot Drop Off and Vote Center locations will be available in your Voter Information Guide, and at sdvote.com.

SCHEDULE

February 5	Vote by Mail ballots are available by mail or in person from the Registrar of Voters.
March 5	Voted ballots must be <u>received</u> at the Registrar of Voters Office, or at any Ballot Drop Off Locations or Vote Centers in San Diego County, no later than 8 p.m. on Election Day or postmarked on or before Election Day and received no later than the Friday after Election Day.

For further information on voting by mail, please call (858) 565-5800.

You will also be able to track your mail ballot every step of the way! You will know when it is mailed, received, and counted by the Registrar of Voters. All you need to do is sign up for **Where's My Ballot** at sdvote.com.

POLITICAL ADVERTISEMENT REQUIREMENTS

POLITICAL ADVERTISEMENT REQUIREMENTS	<p>Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement." The words shall be set apart from any other printed matter.</p> <p>As used in this section "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. (E.C. § 20008)</p>
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MASS MAILING OF CAMPAIGN LITERATURE

REGISTRAR OF VOTERS DUTIES	A copy of Section 84305 of the Government Code (see below) shall be provided by the elections official to each candidate or his or her agent at the time of filing the declaration of candidacy . . . (E.C. § 16)
PUBLIC EXPENSE	No newsletter or other mass mailing shall be sent at public expense. (Gov. Code § 89001)
DEFINITION	"Mass mailing" means over 200 substantially similar pieces of mail but does not include a form letter or other mail which is sent in response to an unsolicited request, letter, or other inquiry. (Gov. Code § 82041.5)

CALIFORNIA GOVERNMENT CODE SECTION 84305

(a) (1) Except as provided in subdivision (b), a candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee shall not send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type that is in a color or print that contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the candidate's, candidate controlled committee established for an elective office for the controlling candidate's, or political party committee's address is a matter of public record with the Secretary of State.

(2) Except as provided in subdivision (b), a committee, other than a candidate controlled committee established for an elective office for the controlling candidate or a political party committee, shall not send a mass mailing that is not required to include a disclosure pursuant to Section 84504.2 unless the name, street address, and city of the committee is shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type that is in a color or print that contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the committee's address is a matter of public record with the Secretary of State.

(b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

(c) (1) A candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee shall not send a mass electronic mailing unless the name of the candidate or committee is shown in the electronic mailing preceded by the words "Paid for by" in at least the same size font as a majority of the text in the electronic mailing.

(2) A committee, other than a candidate controlled committee established for an elective office for the controlling candidate or a political party committee, shall not send a mass electronic mailing that is not required to include a disclosure pursuant to Section 84502 or 84504.3 unless the name of the committee is shown in the electronic mailing preceded by the words "Paid for by" in at least the same size font as a majority of the text in the electronic mailing.

(d) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a) or (c).

CONTINUED NEXT PAGE

CALIFORNIA GOVERNMENT CODE SECTION 84305

(Continued)

(e) For purposes of this section, the following terms have the following meanings:

(1) "Mass electronic mailing" means sending more than 200 substantially similar pieces of electronic mail within a calendar month. "Mass electronic mailing" does not include a communication that was solicited by the recipient, including, but not limited to, acknowledgments for contributions or information that the recipient communicated to the organization.

(2) "Sender" means the candidate, candidate controlled committee established for an elective office for the controlling candidate, or political party committee who pays for the largest portion of expenditures attributable to the designing, printing, and posting of the mailing which are reportable pursuant to Sections 84200 to 84216.5, inclusive.

(3) To "pay for" a share of the cost of a mass mailing means to make, to promise to make, or to incur an obligation to make, any payment: (A) to any person for the design, printing, postage, materials, or other costs of the mailing, including salaries, fees, or commissions, or (B) as a fee or other consideration for an endorsement or, in the case of a ballot measure, support or opposition, in the mailing.

(f) This section does not apply to a mass mailing or mass electronic mailing that is paid for by an independent expenditure.

Slate mailer requirements (Gov. Code §84305.5)

(a) No slate mailer organization or committee primarily formed to support or oppose one or more ballot measures shall send a slate mailer unless:

(1) The name, street address, and city of the slate mailer organization or committee primarily formed to support or oppose one or more ballot measures are shown on the outside of each piece of slate mail and on at least one of the inserts included with each piece of slate mail in no less than 8-point roman type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the street address of the slate mailer organization or the committee primarily formed to support or oppose one or more ballot measure is a matter of public record with the Secretary of State's Political Reform Division.

(2) At the top or bottom of the front side or surface of at least one insert or at the top or bottom of one side or surface of a postcard or other self-mailer, there is a notice in at least 8-point roman boldface type, which shall be in a color or print which contrasts with the background so as to be easily legible, and in a printed or drawn box and set apart from any other printed matter.

The notice shall consist of the following statement:

NOTICE TO VOTERS
THIS DOCUMENT WAS PREPARED BY (name of slate mailer organization or committee primarily formed to support or oppose one or more ballot measures), NOT AN OFFICIAL POLITICAL PARTY ORGANIZATION. Appearance in this mailer does not necessarily imply endorsement of others appearing in this mailer, nor does it imply endorsement of, or opposition to, any issues set forth in this mailer. Appearance is paid for and authorized by each candidate and ballot measure which is designated by an *.

(3) The name, street address, and city of the slate mailer organization or committee primarily formed to support or oppose one or more ballot measures as required by paragraph (1) and the notice required by paragraph (2) may appear on the same side or surface of an insert.

(4) Each candidate and each ballot measure that has paid to appear in the slate mailer is designated by an *. Any candidate or ballot measure that has not paid to appear in the slate mailer is not designated by an *.

CONTINUED NEXT PAGE

CALIFORNIA GOVERNMENT CODE SECTION 84305.5

(Continued)

The * required by this subdivision shall be of the same type size, type style, color or contrast, and legibility as is used for the name of the candidate or the ballot measure name or number and position advocated to which the * designation applies except that in no case shall the * be required to be larger than 10-point boldface type. The designation shall immediately follow the name of the candidate, or the name or number and position advocated on the ballot measure where the designation appears in the slate of candidates and measures. If there is no slate listing, the designation shall appear at least once in at least 8-point boldface type, immediately following the name of the candidate, or the name or number and position advocated on the ballot measure.

(5) The name of any candidate appearing in the slate mailer who is a member of a political party differing from the political party which the mailer appears by representation or indicia to represent is accompanied, immediately below the name, by the party designation of the candidate, in no less than 9-point roman type which shall be in a color or print that contrasts with the background so as to be easily legible. The designation shall not be required in the case of candidates for nonpartisan office.

(b) For purposes of the designations required by paragraph (4) of subdivision (a), the payment of any sum made reportable by subdivision (c) of Section 84219 by or at the behest of a candidate or committee, whose name or position appears in the mailer, to the slate mailer organization or committee primarily formed to support or oppose one or more ballot measures, shall constitute a payment to appear, requiring the * designation. The payment shall also be deemed to constitute authorization to appear in the mailer.

Simulated Ballot Requirements (Elections Code § 20009)

- (a) Every simulated ballot or simulated county voter information guide shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

"NOTICE TO VOTERS

"(Required by Law)

"This is not an official ballot, or an official county voter information guide prepared by the county elections official or the Secretary of State.

"This is an unofficial, marked ballot prepared by _____ (*insert name and address of person or organization responsible for preparation thereof*)."

This section shall not be construed as requiring this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

- (b) A simulated ballot or simulated county voter information pamphlet referred to in subdivision (a) shall not bear an official seal or the insignia of a public entity, and that seal or insignia shall not appear upon the envelope in which it is mailed or otherwise delivered.
- (c) The superior court, in any case brought before it by a registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition of cases of this nature.

SERVICES TO CANDIDATES

Listed below is a brief description of some of the services and materials available from the Registrar of Voters Office. Many of the items are to be used for specified purposes only, including political campaigns.

VOTER REGISTRATION INFORMATION	<p>Voter registration data and record layouts are furnished with each request. The format for all data is in tab delimited text file only. It is the Requester's responsibility to import/export, sort, and format this information for compatibility with their database.</p> <p>The purchaser will be required to:</p> <ol style="list-style-type: none"> 1. Provide a picture identification card copy (<i>E.C. 2188</i>) 2. Sign an application which states <ul style="list-style-type: none"> ◆ the specific purpose for which the information will be used, and ◆ the data will not be used for unauthorized purposes 3. Pay in advance.
DIGITAL GIS DATA	<p>GIS Shapefiles: Voter Home Precincts, Election Precincts and Voting Locations. This data is provided upon request through SanGIS at: sangis.org or call 858-874-7000. For other digital data inquires, call 858-505-7370 or 858-505-7369.</p>
DISTRICT MAPS	<p>Maps of political districts may be viewed in the Maps and Vote Centers section of the Registrar of Voters during regular business hours. To view samples of the maps, visit sdvote.com. The following maps are available for purchase on paper or CD.</p> <ol style="list-style-type: none"> 1. Customer Ready Maps - Large format 36"x48" preprinted color maps are available for purchase for the following political districts: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Countywide:</p> <ul style="list-style-type: none"> Congressional Districts State Assembly Districts State Senate Districts County Supervisorial Districts County Board of Education </div> <div style="width: 45%;"> <p>City of San Diego Citywide:</p> <ul style="list-style-type: none"> City Council Districts San Diego Unified School District </div> </div> 2. Custom Maps - Upon request, the Maps and Vote Centers staff can create custom maps for specific political districts with higher detail, precinct maps, local districts not listed in item 1, or other special requests. The price would be determined on a time and material basis. <p>To purchase maps or get more information on maps, visit our website sdvote.com or call 858-505-7389.</p>



County of San Diego

WILLIAM P. MORGAN
INTERIM DIRECTOR

DEPARTMENT OF PUBLIC WORKS
5510 OVERLAND AVENUE, SUITE 410
SAN DIEGO, CA 92123-1237
(858) 694-2212
www.sdcountry.ca.gov/dpw/

August 14, 2023

Dear Candidate:

ELECTION INFORMATION SIGN INSTALLATION REQUIREMENTS

The records of the Registrar of Voters indicate that you have filed for election to a public office in the County of San Diego. In the course of your campaign, should you desire to utilize election information signs as one of your means of communication to the electorate, it is necessary that you be aware of the conditions under which such signs may be placed within or adjacent to County unincorporated area road right-of-ways. Attached for your information is a copy of "Guidelines for Installing Election Information Signs within County of San Diego Road Right-of-Way" and "Election Information Sign Installation Requirements."

You may apply for a temporary encroachment permit which has a non-refundable \$200.00 fee at the Land Development Permits Counter located at 5510 Overland Avenue, San Diego, California, 92123, or call (858) 694-2055 for information. Attached for your convenience is an encroachment permit application and associated environmental review questionnaire. A sketch showing the number of election signs and approximate location of each sign shall be submitted with the completed application.

All signs placed within the County's right-of-way contrary to the provisions of the encroachment permit or remaining after Election Day will be removed by the County under the authority of Section 1460 of the California Streets and Highway Code. At the time a permit is applied for, the permittee shall agree to pay for the County's cost of removal of any such signs.

Your cooperation in complying with the guidelines and maintaining safe and litter-free roadways is appreciated. If you have any questions or need additional information, please contact the Land Development Permits Counter at (858) 694-2055.

Sincerely,

WILLIAM P. MORGAN, P.E.
Interim Director

Attachments

GUIDELINES FOR INSTALLING ELECTION INFORMATION SIGNS WITHIN COUNTY OF SAN DIEGO ROAD RIGHT-OF-WAY

PURPOSE:

These guidelines inform the public of the process of how to legally install Election Information Signs within County of San Diego road right-of-ways in a safe manner for all roadway users (motorists, bicyclists, equestrians, and pedestrians).

DEFINITIONS:

“Election Information Signs,” hereinafter referred to as “Election Signs” or “signs,” shall be defined as informational signs containing any ideological, political, or other non-commercial message that are constructed and placed up to three (3) months in a County road right-of-way per requirements defined in an Encroachment Permit and in conformance with the County’s Zoning Ordinance.

“County of San Diego road right-of-way,” hereinafter referred to as “County road right-of-way,” is defined as land the County of San Diego owns or has rights to for the improvement, maintenance, and operation of County maintained roads in the unincorporated portion of the County (i.e. outside the incorporated city areas of San Diego County). The following website may be used to determine if a road is County of San Diego maintained: <http://www.sdcountry.ca.gov/dpw/roads/maintroad.html>. **Note that signs to be placed on roads in an incorporated city may require a permit from the respective city, and it is the sign installer’s responsibility to verify this with the respective city. Also, temporary signs on state highways require a permit from Caltrans (<http://www.dot.ca.gov/hq/traffops/developserv/permits/>). Signs installed on private property in the unincorporated areas of the County require permission of the private property owner and shall comply with the County’s Zoning Ordinance.**

GUIDELINES:

Election Signs may be permitted within County road right-of-ways subject to the following procedures:

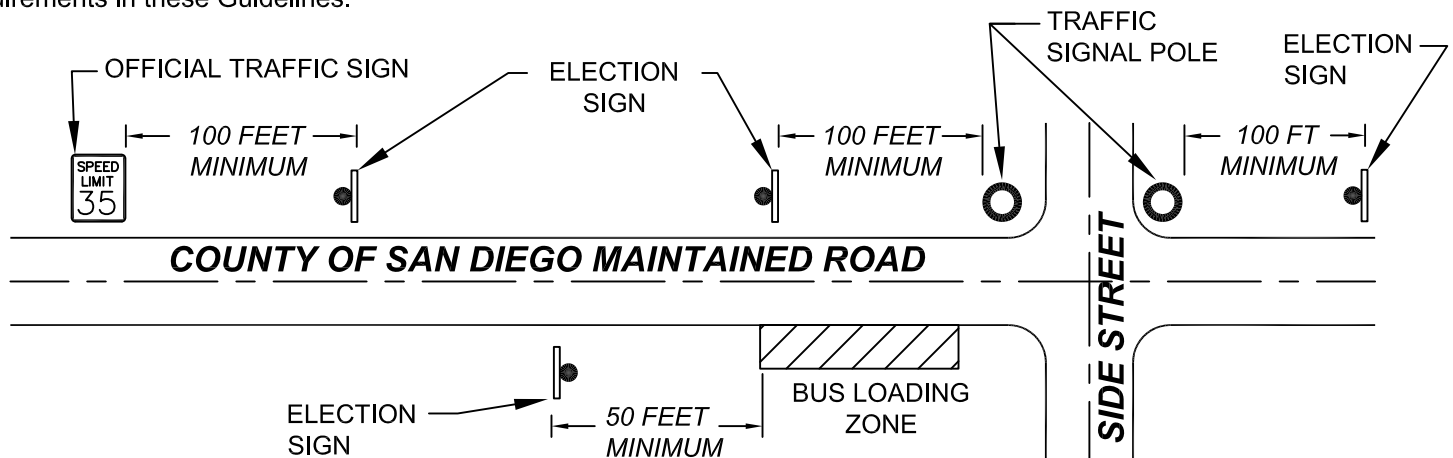
In order to prevent a danger to all roadway users due to confusion and distraction, which may be caused by the posting of Election Signs in certain locations where they compete with traffic safety signs or interfere with visibility, it shall be necessary for Election Sign installers to obtain a revocable Encroachment Permit from the Director of Public Works. The following requirements shall be placed in the Encroachment Permit and adhered to by the permittee:

- a) Election Signs may be placed up to three (3) months in the County road right-of-way and in conformance with the County’s Zoning Ordinance.
- b) Election Signs shall only be placed on wood posts or wood stakes having a cross-section equal to or less than 4 inches by 4 inches that are placed in soil. As required by California Government Codes 4216 through 4216.9, permittee shall contact DigAlert by calling 811 at least two (2) full working days prior to installing stakes or posts to insure no utility conflicts. Placement of signs shall conform to the attached “Election Information Sign Installation Requirements.”
- c) Each Election Sign shall (on the back) identify the Encroachment Permit number.
- d) Nothing in the permit shall be taken to imply County permission to place signs on the property of others.
- e) Election Signs shall not interfere with the sight distance of roadway users and shall not block the visibility of traffic control devices such as signs, signals, and flashers.
- f) Election Signs shall not interfere with the lawful and reasonable use of the County road right-of-way by roadway users (equestrians, pedestrians, bicyclists, and motorists) and utilities.
- g) The permittee is required to remove their signs at or before the permit expiration date, and shall authorize the County to remove, without notification, signs not so removed by permittee. The County shall charge for sign removal and the permittee shall, in signing his/her permit, agree to pay for County cost of removal of his/her signs.

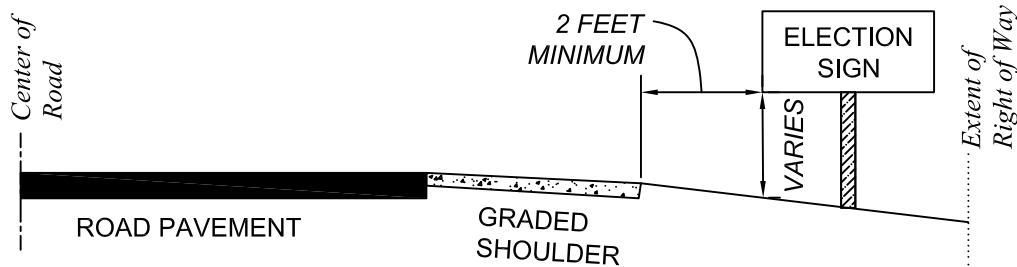
ELECTION INFORMATION SIGN INSTALLATION REQUIREMENTS

Instructions to Permittee:

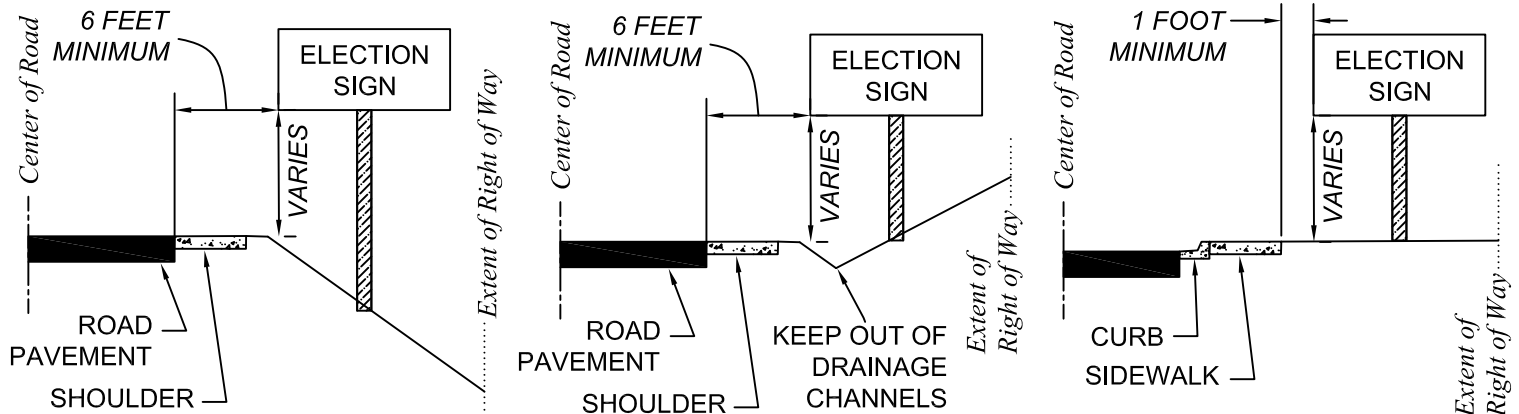
1. Election Information Signs (Election Signs) placed in the County of San Diego's road right-of-way shall be positioned in accordance with the below drawings. Signs shall not interfere with sight distance from intersecting side streets, driveways, alleys, and turn lanes. Signs shall not block the view of official traffic control devices (signs, signals, flashers, etc.).
2. Signs shall only be placed on wood posts or wood stakes having a cross-section equal to or less than 4 inches by 4 inches. Permittee shall contact DigAlert by calling 811 prior to installing stakes or posts to insure no utility conflicts. Signs shall not be fastened to any traffic signal poles, traffic signal cabinets, flasher poles, official traffic sign posts, street light poles, utility boxes and utility poles within the County of San Diego road right-of-way.
3. Number of Election Signs and location of each sign shall conform to information furnished at time of issuance of encroachment permit.
4. These Guidelines were developed to expedite the permitting process by establishing uniform standards for campaign informational signs. These Guidelines are not intended to limit in any way application for approval of a sign meeting any of the requirements for off-premise signs authorized by the Zoning Ordinance whether or not those signs conform to the requirements in these Guidelines.



POSITION WITH RELATION TO DIRECTION OF TRAFFIC



STANDARD ROADWAY LOCATION FOR ELECTION SIGNS



MOUNTAIN AND FOOTHILL LOCATIONS

SIDEWALK LOCATIONS

FOR COUNTY USE ONLY
RECORD ID: _____
DPW20 _____
RWENCP- _____

APPLICATION TO ENCROACH UPON COUNTY HIGHWAY

GOVERNED BY CHAPTER 6, DIVISION 1
TITLE 7 OF SAN DIEGO COUNTY CODE
COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
5510 OVERLAND AVENUE, SUITE 110
SAN DIEGO, CA 92123
PHONE (858) 694-2055 • FAX (858) 279-7020
E-mail ROWPERMITCOUNTER@SDCOUNTY.CA.GOV

Date _____

THOMAS BROTHERS		
YEAR	PAGE	COORD

Permit Owner _____ Telephone # _____

Last Name

First

Mailing Address _____

Street

City

State

Zip Code

Application Contact Name _____ Email Address _____ Telephone # _____

Is the work part of a larger project or program requiring multiple permits, or currently under review for permit? YES ☐ NO ☐

If yes provide: Related Permits _____ Assessor Parcel # _____

Is this a utility relocation in connection with a County Capital Improvement Project? YES ☐ NO ☐

If yes provide: Name of Project _____

Location of encroachment _____

Street Name and Number and nearest cross street

☐ Fencing ☐ Political Signs ☐ Scaffolding ☐ Storage ☐ Yard ☐ Other

Describe _____

Will encroachment interfere with the public use and maintenance of?

Travelled way ☐ Yes ☐ No Side path or sidewalk ☐ Yes ☐ No

Shoulder or parking lane ☐ Yes ☐ No Drainage structure or watercourse ☐ Yes ☐ No

Justification for Encroachment _____

Permit requested: ☐ 1 day ☐ 3 days ☐ 10 days ☐ indefinite ☐ _____ days Effective date _____ 12.01 a.m.

AGREEMENT

In consideration of the granting of this permit, the applicant agrees:

- I hereby agree as a condition of the granting of this permit to provide defense and indemnification in accordance with Section 71.103 of the San Diego County Code of Regulatory Ordinances as follows: Permit Owner agrees to indemnify, hold harmless and defend the County and each of its officers and employees from any liability of responsibility for accident, loss or damage to persons or property arising by reason of the work done by Permit Owner, or Permit Owner's agents, employees or representatives.
- To comply with all applicable laws in the establishment, maintenance and removal of the encroachment.
- That the Permittee and any other person engaged in any work authorized by this permit shall conform to all due safety precautions for the protection of persons and property.
- To remove or relocate any encroachment placed, changed or renewed under the authority of this permit; prior to its expiration or within 24 hours of notification to remove, if the duration is 10 days or less; or within 5 day of notification to remove, if the permit is of indefinite duration
- After removing or relocation the encroachment, to restore the highway to the equivalent or better condition than it was prior to the date this permit became effective, or prior to the date the encroachment was first placed, whichever is earlier.

"I declare under penalty of perjury under the laws of the State of California that the statements made herein are true and correct."

Signed _____

Owner

Date

ENVIRONMENTAL REVIEW QUESTIONNAIRE
FOR WORK WITHIN THE COUNTY OF SAN DIEGO ROAD RIGHT OF WAY
(TO BE FILLED OUT BY APPLICANT)

PERMITTEE NAME OR ORGANIZATION: _____

PROJECT NUMBER OR NAME: _____

PROJECT LOCATION: _____

Please Check YES or NO for the following statements. (Note: further environmental review may be required by applicant and/or County staff for a "Yes" answer.)

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	The project proposes grading, filling, or dredging within a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will remove vegetation adjacent to a creek or wetland area
<input type="checkbox"/>	<input type="checkbox"/>	The project will harm or remove healthy, mature, or scenic trees
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a hazardous waste site per Section 65962.5 of Gov. Code
<input type="checkbox"/>	<input type="checkbox"/>	The project will degrade surface water quality
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact groundwater quality or quantity
<input type="checkbox"/>	<input type="checkbox"/>	The project will have significant impact to aesthetics or visual resources
<input type="checkbox"/>	<input type="checkbox"/>	The project is located on a dedicated trail, or pathway
<input type="checkbox"/>	<input type="checkbox"/>	The project will impact historic, tribal cultural, or prehistoric resources
<input type="checkbox"/>	<input type="checkbox"/>	The project will conflict with the County Noise Ordinance (San Diego County Code of Regulatory Ordinances, Title 3, Division 6, Chapter 4)

The following language shall be placed on the project plans and will become permit conditions:

"If during the course of any ground disturbing activities any historic or pre-historic resources are identified, work will be ceased immediately in that area and the Department of Public Works notified. Work will commence once authorized by the Department of Public Works."

"To avoid harm to any mature trees, the applicant will not place any concrete, fill, or grade within the canopy of any tree with a diameter of 3 inches or greater unless only hand-tools are used or an arborist provides direction and certification that such activities would not cause harm to the tree."

"If existing landscaping is to be removed, the applicant will replace it in kind".

"As defined by the County Noise Ordinance, general sound levels will not exceed the limits defined in Section 36.404 of the Noise Ordinance. Further, construction Activities will not occur before 7 a.m or after 7 p.m. nor will any construction occur on Sundays or holidays without first obtaining a noise variance."

"No grading, fill, or any activities are permitted within a creek or wetland area."

I hereby certify the above answers are true and correct to the best of my knowledge:

SIGNATURE: _____

DATE: _____

SIGN REGULATIONS – STATE INFORMATION

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM



Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a scheduled election.
- B. Is placed no sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment or inconvenience to you and your supporters. Please share this information with those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (916) 654-6473.

Enclosure

SIGN REGULATIONS (Continued) - STATE INFORMATION

STATE OF CALIFORNIA-BUSINESS, TRANSPORTATION AND HOUSING AGENCY

Gavin Newsom, Governor

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM



STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS

Election Date: _____ March _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY:

Name: _____

Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY

DATE

Mail Statement of Responsibility to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

CITIES SIGN INFORMATION

Sign Ordinances for Incorporated Cities

Information on sign permits or complaints about illegal signs can be obtained from the numbers listed below.

INCORPORATED CITIES		
CITY	DEPARTMENT	TELEPHONE NUMBER
CARLSBAD	Sign Permits Only-Planning Department	(760) 602-2703
CHULA VISTA	Code Enforcement	(619) 691-5280
CORONADO	Planning & Zoning	(619) 522-7326
DEL MAR	Code Enforcement	(858) 704-3651
EL CAJON	Community Development Dept.	(619) 441-1742
ENCINITAS	Code Enforcement	(760) 633-2685
ESCONDIDO	Code Enforcement	(760) 839-4650
IMPERIAL BEACH	Code Compliance	(619) 628-1358
LA MESA	Planning Department	(619) 667-1177
LEMON GROVE	Code Compliance	(619) 825-3820
NATIONAL CITY	Code Enforcement	(619) 336-4364
OCEANSIDE	Sign Permits - Planning Division	(760) 435-3520
POWAY	Sign Permits – Development Services	(858) 668-4609
SAN DIEGO	Code Enforcement	(619) 236-5500
SAN MARCOS	Code Enforcement	(760) 744-1050
SANTEE	Development Services	(619) 258-4100
SOLANA BEACH	Community Development	(858) 720-2440
VISTA	Code Enforcement	(760) 639-6141

CHAPTER 6

Additional Information

VOTING DAYS

OTHER ELECTION INFORMATION

ELECTION VIOLATIONS



VOTING DAYS

VOTING HOURS	Starting February 24, select Vote Centers open daily from 8 a.m. to 5 p.m. On March 2, all Vote Centers open daily from 8 a.m. to 5 p.m. until Election Day, when voting hours change to 7 a.m. to 8 p.m. (<i>E.C. § 14212</i>)
LIST OF VOTE CENTERS	Not less than one week before the election, the Registrar of Voters shall post a list of all current Vote Centers in each precinct (<i>E.C. § 12105.5</i>) This list is posted on sdvote.com .
CHANGE OF VOTE CENTERS	If a Vote Center location changes after the Voter Information Pamphlets are mailed to voters, the Registrar of Voters will notify voters via a "Vote Center change postcard".
POLL WATCHERS	Any member of the public may be an observer. There are strict policies and procedures observers must follow. Observers may: <ul style="list-style-type: none"> ♦ Observe the process of opening the poll and closing the poll ♦ Inspect the roster of voters and street index at the convenience of polls workers and voters ♦ Observe voting procedures throughout Election Day. Observers may NOT : <ul style="list-style-type: none"> ♦ Interfere with the voting process or with poll worker operations ♦ Photograph or videotape inside the polling place while the polls are open and while voters are present in the polls ♦ Touch any voting materials ♦ Sit at the poll worker table ♦ Discuss any ballot or political issue ♦ Be in the area where voters are casting their ballots
ELECTIONEERING	<p>"Electioneering" means the visible display or audible dissemination of information that advocates for or against any candidate or measure on the ballot within 100 feet of a polling place, an elections official's office, or a satellite location under Section 3018. Prohibited electioneering information includes, but is not limited to, any of the following:</p> <ul style="list-style-type: none"> (a) A display of a candidate's name, likeness, or logo. (b) A display of a ballot measure's number, title, subject, or logo. (c) Buttons, hats, pencils, pens, shirts, signs, or stickers containing electioneering information. (d) Dissemination of audible electioneering information. (<i>E.C. § 319.5</i>) <p>No person, on election day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place, a satellite location under Section 3018, or an elections official's office:</p> <ul style="list-style-type: none"> (a) Circulate an initiative, referendum, recall, or nomination petition or any other petition. (b) Solicit a vote or speak to a voter on the subject of marking his or her ballot. (c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240. (d) Do any electioneering as defined by Section 319.5. <p>As used in this section, "100 feet of a polling place, a satellite location under Section 3018, or an elections official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.</p> <p>Any person who violates any of the provisions of this section is guilty of a misdemeanor. (<i>E.C. § 18370</i>)</p>

OTHER ELECTION INFORMATION

VOTER INFORMATION PAMPHLETS (COUNTY PAMPHLET)	Voter Information Pamphlets are mailed six to two weeks before the election to each voter who registers by the 29 th day before the election, which is February 5. Voters who register after February 20 will receive either a Voter Information Pamphlet or a postcard notification.
CALIFORNIA VOTER INFORMATION GUIDE (STATE PAMPHLET)	This pamphlet is mailed to each registered voter household and contains all of the state measures, accompanying text (analyses, arguments, rebuttals, etc.) and statements of qualifications for candidates seeking statewide office.
VOTER REGISTRATION DEADLINE	February 19* is the last day to register to vote in the March 5 Primary Election.
CONDITIONAL VOTER REGISTRATION PERIOD	Voters who miss the registration deadline may register and vote through Election Day. The ROV highly encourages individuals to not wait until Election Day to exercise this option as it may cause long lines.
CANDIDATE'S POLLING PLACE	Registrar of Voter's policy does not allow candidates or their family members to host a polling place or serve as a poll worker in the candidate's jurisdiction.
CANDIDATE'S EMPLOYMENT	Registrar of Voter's policy does not allow candidates or their family members to work as temporary employees for the Registrar of Voters Office during their candidacy.
ELECTION NIGHT ACTIVITIES	Shortly after the Vote Centers close at 8 p.m. the first report containing mail ballot voting results is released. As polls ballots are returned to the Registrar of Voters Office for tabulation, vote results are updated. Updates occur approximately every 30 minutes until all results are reported. Typically, the first precinct results are reported by 10 p.m. The ballot tabulation process is open for public viewing. All observers must wear badges.
ELECTION RESULTS	Election results are available on sdvote.com on election night beginning shortly after 8 p.m. until all precincts are reported, and the ballots counted. Mail ballots dropped off at the polls and provisional ballots are counted during the 30 days following the election. Bulletins with these "add-on counts" are available at the front counter of the Registrar of Voters Office. The results on the website are updated after each "add-on count."
OFFICIAL CANVASS OF THE RETURNS	The Registrar of Voters must conduct the official canvass of the returns within 30 days after the election. When the canvass is completed, a certified statement of the results is submitted to the Secretary of State, the Board of Supervisors, and affected jurisdictions.

*Due to the registration deadline falling on a holiday, it will be extended to the next business day.

KNOW OF AN ELECTION VIOLATION?

HERE'S WHO TO CALL

In response to the many inquiries, we receive regarding possible election violations or fraud, a list has been compiled regarding who to contact for the various types of violations.

The San Diego County Registrar of Voters is **NOT** an enforcement agency and is therefore unable to investigate any violations. Reports of violations should be referred to the agencies listed below:

- **False or misleading campaign materials:** No agency enforcement; these issues are dealt with in court.
- **Violations of the Political Reform Act** (Title 9 of the California Government Code in Sections 81000 through 91015), i.e., mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; disclosure of economic interests: Contact the Fair Political Practices Commission at fppc.ca.gov
- **Election Fraud:** Contact the District Attorney, 619-531-4051, or the California Secretary of State at sos.ca.gov, 916-657-2166.
- **Unlawful Use of Public Funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act:** Contact the District Attorney, 619-531-4051, or the California State Attorney General at oag.ca.gov, 800-952-5225.
- **Federal Campaigns, Congress, U.S. Senate, President of the United States, etc.:** Contact the Federal Election Commission at fec.gov, 800-424-9530.
- **Open Meeting Laws (Brown Act):** Contact the District Attorney, 619-531-4051, or the California State Attorney General at ag.ca.gov, 800-952-5225.
- **Local Ordinances:** Contact your local city attorney or the District Attorney, 619-531-4051.
- **Vandalism to campaign signs:** Contact your local police department or the sheriff, as appropriate.
- **Requirements Concerning Campaign Signs:** See page numbers 63 - 70 in this Guide.

FEDERAL / STATE / LOCAL ENFORCEMENT OFFICES	
Fair Political Practices Commission 1102 Q Street, Suite 3000 Sacramento, CA 95811-6539 Phone: 866-275-3772 FAX: 916-322-0886 fppc.ca.gov	Secretary of State - Political Reform Division 1500 11 th Street, Room 495 Sacramento, CA 95814-5701 Phone: 916-653-6224 FAX: 916-653-5045 sos.ca.gov
Federal Election Commission 999 E Street, NW Washington, DC 20463-0001 Phone: 800-424-9530 fec.gov For the hearing impaired, TTY 202-219-3336	Attorney General PO Box 944255 Sacramento, CA 94244-2550 Phone: 916-445-9555/800-952-5225 oag.ca.gov
San Diego County - District Attorney's Office 330 West Broadway, Ste. 1020 San Diego, CA 92101-3827 Phone: 619-531-4051 FAX: 619-685-6689 sdcdca.org	Federal Bureau of Investigation Federal Office Building 10385 Vista Sorrento Pkwy San Diego, CA 92121-2703 Phone: 858-320-1800 FAX: 858-587-2300